

1 **Georgia Firefighter Standards and Training Council**

2 **Rules & Regulations**

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90 **Promulgation and Purpose.**

91

92 These Rules & Regulations of the Georgia Firefighter Standards and Training Council are

93 promulgated to establish the Policy & Procedures for the internal management and control of the

94 Georgia Firefighter Standards and Training Council as specified in the Official Code of Georgia

95 Annotated, Title 25, Chapter 3 - Article 2 and Chapter 4 and shall be entitled; “Rules & Regulations

96 for the Administration of the Georgia Firefighter Standards and Training Council.” This

97 promulgation and purpose shall apply to all chapters included in these Rules & Regulations.

98

99 **205-1-1-.01 Definitions.**

- 100 (1) **“Council”** means for the purpose of these Rules and Regulations the Georgia Firefighter
101 Standards and Training Council.
- 102 (2) **“Executive Director”** means for the purpose of this Chapter the executive director of the
103 Georgia Firefighter Standards and Training Council.
- 104 (3) **“Fire department”** means any department, agency, organization, or company operating in
105 this state with the intent and purpose of carrying out the duties, functions, powers, and
106 responsibilities normally associated with a fire department and which is authorized to exercise
107 the general and emergency powers enumerated in O.C.G.A. 25-3-1 and 25-3-2. These duties,
108 functions, powers, and responsibilities include but are not limited to the protection of life and
109 property against fire, explosions, or other hazards.
- 110 (4) **“Firefighter”** means any able-bodied person at least 18 years of age who has been duly
111 appointed by a legally constituted fire department and who has the responsibility of preventing
112 and suppressing fires, protecting life and property, and performing other duties enumerated in
113 O.C.G.A. 25-3-1 and 25-3-2.
- 114 (5) **“GFSTC”** means the Executive Director and personnel of the Georgia Firefighter Standards
115 and Training Council.
- 116 (6) **“GFSTC Staff”** means the personnel who work under the direction of the Executive Director.
- 117 (7) **“Probation”** means an action taken by Council when certified personnel commit acts in
118 violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter
119 Standards and Training Council.

120 Authority: O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

121

122 **205-1-1-.02 Organization.**

- 123 (1) The Georgia Firefighter Standards and Training Council hereinafter referred to as "Council"
124 shall consist of the duly appointed members as specified under O.C.G.A. §25-4-6.
- 125 (a) Six members of the Council in attendance at a called meeting, either in person or
126 electronically, shall constitute a quorum.
- 127 (b) The Council shall hold at least two regular meetings each year at the call of the chairperson
128 or upon the written request of at least six members of the Council.
- 129 (c) At the first regular meeting of the Council held in each even-numbered year, the Council
130 shall elect a chairperson.
- 131 (d) At the first regular meeting of the Council held in each even-numbered year, the Council
132 shall elect other officers from its own membership as it deems necessary.
- 133 (e) The chairperson and other elected officers shall serve until successors are elected by the
134 council as provided in O.C.G.A. §25-4-3.
- 135 (f) Each member of the Council shall be entitled to receive the same expense and mileage
136 allowance authorized for members of professional licensing boards by subsection (f) of
137 O.C.G.A. 43-1-2 incurred while carrying out their official duties of the council. The funds
138 for such expenses and allowances shall be paid from funds appropriated or available to the
139 Department of Public Safety.
- 140 (2) The Council shall adopt such Rules & Regulations as necessary for the transaction of its
141 business.

- 142 (3) The Council may designate an advisory committee to assist and advise the Council in carrying
143 out its duties specified under Chapter 4 of Title 25.
- 144 (a) Such advisory committee shall not consist of more than three (3) members and shall be
145 representative of the fire service with experience or expertise in such matters to be studied.
- 146 (b) Such advisory committee members shall serve in an advisory capacity only, without voting
147 privileges.
- 148 (c) The members of any such advisory committee shall serve at the pleasure of the Council.
- 149 (d) Each member of an advisory committee of the Council, shall be entitled to receive the same
150 expense and mileage allowance authorized for members of professional licensing boards
151 by subsection (f) of O.C.G.A. §43-1-2 incurred while carrying out their official duties of
152 the council. The funds for such expenses and allowances shall be paid from funds
153 appropriated or available to the Department of Public Safety.
- 154 (4) The Council shall make annual reports to the Governor of Georgia and the members of the
155 Georgia General Assembly.
- 156 (a) Such reports shall be in writing and indicate:
- 157 1. The activities of the Council from the past year.
- 158 2. Recommendations for appropriate legislation to assist in the Council's charge and
159 responsibilities.
- 160 (b) Copies shall be distributed to each member of the Council by the Executive Director prior
161 to filing with the Governor.
- 162 (c) Copies of the Council report shall not be required to be distributed to the membership of
163 the General Assembly provided the Executive Director notifies the members of the General
164 Assembly of the availability of the report in a manner which the Council deems to be most
165 effective and efficient.
- 166 (5) The public may obtain information or make submissions or requests to the Council at or through
167 the Georgia Firefighters Standards and Training Council's office by mail or electronic
168 submission. Members of the Standards and Training Council shall be updated at each Council
169 meeting of such requests since the last council meeting.

170 Authority: O.C.G.A. §§25-4-3, 25-4-6, and 43-1-2

171

172 **205-1-1-.03 Appointment of the Executive Director.**

- 173 (1) The Council shall appoint the Executive Director who shall serve at the pleasure of the Council.
- 174 (2) The Council shall establish the compensation of the Executive Director.
- 175 (3) Annual reviews shall be provided to the Executive Director by the Council.

176 Authority: O.C.G.A. §§25-4-7.1 and 50-13-21.

177

178 **205-1-1-.04 Duties of the Executive Director.**

- 179 (1) The Executive Director may employ such other managerial, professional, technical, and
180 clerical personnel as required to conduct the business of the Council with the approval of the
181 Council.

- 182 (2) The Executive Director may contract for such services as may be necessary and convenient
183 to carry out the business of the Council as approved by the Council.
- 184 (3) The Executive Director may enter into contracts. Such contracts shall be for either monetary
185 or in-kind services received or rendered by the Georgia Firefighter Standards and Training
186 Council.
- 187 (4) The Executive Director shall provide a budget report to the Council regarding expenditures,
188 personnel, and Staffing needs of the GFSTC.
- 189 (5) The Executive Director shall compile an annual report for the Governor and the members of
190 the Georgia General Assembly. The annual report shall be submitted to the Council for
191 review and approval a minimum of 30 days prior to the submission to the executive branch.
- 192 (6) The Executive Director shall determine department compliance and issue Certificates of
193 Compliance to fire departments and their individual stations that exhibit compliance with the
194 minimum requirements as approved by the Council. The Fire Department Certificate of
195 Compliance is and shall remain the property of the Georgia Firefighter Standards and
196 Training Council and may be revoked following due process for violations of the laws of the
197 State of Georgia or Rules & Regulations of the Georgia Firefighter Standards and Training
198 Council.
- 199 (7) The Executive Director shall issue Certificates of Compliance for State Certification and/or
200 Volunteer **Qualification Registration** for Firefighters that exhibit compliance with the
201 minimum requirements as approved by the Council. The Firefighters' Certificate(s) of
202 Compliance is (are) and shall remain the property of the Georgia Firefighter Standards and
203 Training Council and may be revoked following due process for violations of the laws of the
204 state of Georgia or Rules & Regulations of the Georgia Firefighter Standards and Training
205 Council.
- 206 (8) The Executive Director shall determine the need and time-frame to conduct on-site reviews
207 at fire departments operating in the State of Georgia. On-site reviews are designed to ensure
208 that agencies and personnel meet and continue to meet minimum requirements as established
209 in O.C.G.A. 25-3, Article 2 and O.C.G.A. 25-4 and Rules & Regulations of the Georgia
210 Firefighter Standards and Training Council.
- 211 (9) The Executive Director may place the certification(s)/**qualification registration** of any person
212 certified/**qualified registered** by the GFSTC on probation/suspension upon notice that the
213 person has committed a violation of Rules & Regulations of the Georgia Firefighter
214 Standards and Training Council. With Council approval the individual may be decertified
215 based on an investigation of the violation.
- 216 (10) The Executive Director may void test results in the event that it is determined that some form
217 of misconduct or deception was involved in the testing process.
- 218 (11) The Executive Director shall cooperate with newly formed and existing fire departments to
219 ensure that all fire departments in this state are in compliance.
- 220 (12) The Executive Director shall have the authority to administer the Rules & Regulations and
221 the Policy & Procedures of the Georgia Firefighter Standards and Training Council. The
222 Executive Director shall ensure that all business conducted by the GFSTC is done in
223 accordance with GFSTC Vision, Mission and Core Values statements.

224 Authority: O.C.G.A. §§25-3-23 25-3-24, 25-3-25, 25-3-26, 25-4-6, 25-4-7, and 25-4-7.1.

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CHAPTER 205-1-2
Fire Departments Operating in the
State of Georgia

205-1-2-.01 Definitions.

- (1) **"Airport"** means any airport located in this state which has regularly scheduled commercial air carrier service or commuter airline service as required for certification under Section 139.49 of the Federal Aviation Administration regulations.
- (2) **"Airport Firefighter"** means any person assigned to any airport located in this state that performs the duties of aircraft fire fighting or rescue.
- (3) **"Fire Chief"** means the Chief Administrative Officer of a Fire Department.
- (4) **"Records Review"** means a review of records developed at the local fire department to be maintained and available for review upon request by GFSTC.
- (5) **"Volunteer"** means not employed for compensation but appointed, registered with the GFSTC, and regularly enrolled to serve as a firefighter for any municipal, county, state, or private incorporated fire department.
- (6) **"Volunteer Support Firefighter"** means a registered firefighter who has been registered with the GFSTC and trained to the level of Volunteer Support Firefighter and passed the Volunteer Support Firefighter test as specified by the Council.
- (7) **"Volunteer Suppression Firefighter"** means a registered firefighter who has been registered with the GFSTC and trained to the level of Volunteer Suppression Firefighter and passed the Volunteer Suppression Firefighter tests, to include live structure fire training, as specified by the Council.

Authority: O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

205-1-2-.02 Minimum Requirements for Fire Departments

- (1) Recognizing that fire departments operating in the State of Georgia cannot function effectively and efficiently as full-time fire departments without meeting or exceeding the minimum requirements established by Official Code of Georgia Annotated, Title 25, Chapter 3 - Article 2. It is the intent of these Rules & Regulations to establish the minimum requirements for all fire departments operating in this state in order to receive a Certificate of Compliance.
 - (a) Legally organized fire departments shall be established as an entity of the State of Georgia or a political sub-division of the State of Georgia (a city, county, board, etc.)
 - (b) Legally organized fire departments may exist as a private corporation incorporated either for-profit or not-for-profit through the State of Georgia Secretary of State and has a written contract to provide fire and emergency services with one or more local governments in Georgia.
- (2) No fire department shall exercise the general and emergency powers set forth in O.C.G.A. §25-3-1 and §25-3-2 without obtaining a Certificate of Compliance issued from the Georgia Firefighters Standards and Training Council.
- (3) Fire departments operating in the State of Georgia shall be established to provide fire and other emergency and nonemergency services in accordance with the applicable state laws, local

- 269 government ordinances, and the minimum standards specified by the Georgia Firefighter
270 Standards and Training Council. These fire departments shall:
- 271 (a) Be capable of providing fire protection 24 hours a day, 365 days per year. Understanding
272 the nature of the fire service in the State of Georgia, this may be accomplished through the
273 use of mutual-aid or automatic-aid agreements with neighboring fire departments.
- 274 (b) Be responsible for a defined area of operations depicted on a map located at the responding
275 fire station(s). This area of operations as depicted on the map shall have been approved
276 and designated by the governing authority of the applicable county, municipality, or other
277 political subdivision in the case of any county, municipal, or private corporation fire
278 department.
- 279 (c) Be Staffed with a minimum number of trained Volunteer Suppression or State Certified
280 Firefighters who have successfully completed basic firefighter training as specified by the
281 Council.
- 282 1. Minimum Staffing shall be four (4) Volunteer Suppression or State Certified
283 Firefighters per station. An average of six (6) members per station, of which 2 of the
284 6 may be Volunteer Support Firefighters, is recommended. The minimum number of
285 firefighters will be calculated as an aggregate total for the entire department.
- 286 2. Each firefighter must be at least 18 years of age.
- 287 3. Each firefighter must be duly appointed by a legally organized and compliant fire
288 department.
- 289 (4) A legally organized fire department shall provide and maintain coverage in accordance with
290 Code section 25-3-23(b). Upon cancellation or reinstatement of any policy for the coverage of
291 each member of the fire department, the Executive Director of the Georgia Firefighter
292 Standards and Training Council shall be notified immediately.
- 293 (a) ACCG members shall provide proof of insurance coverage for all personnel
- 294 (b) GMA members shall provide proof of insurance coverage for all personnel
- 295 (c) Departments using other insurance carriers or means of being self-insured shall provide a
296 copy of the insurance policy, a council/commission resolution or other proof of coverage.
- 297 (5) The GFSTC Compliance Package must be submitted to GFSTC. In addition to the completed
298 Compliance Application, the department shall include the following documentation:
- 299 (a) A defined area of operation for each station shall be depicted on a map not less than 8.5 x
300 11 shall be filed with the application for a Certificate of Compliance.
- 301 (b) A letter from the governing authority of the applicable county, municipality or other
302 political subdivision in the case of any county, municipal or private corporation fire
303 department approving the designated area of authority.
- 304 (c) An affidavit from the governing authority of the applicable county, municipality, or other
305 political subdivision in the case of any county, municipal or volunteer fire department
306 indicating the operation of the department's intent and purpose of carrying out the duties,
307 functions, powers, and responsibilities normally associated with the operation of a fire
308 department and the ability to provide fire protection for the area of operation filed with the
309 application for Certificate of Compliance 24 hours a day, 365 days per year.
- 310 (d) A copy of the insurance certificate or proof otherwise of coverage that complies with Code
311 Section 25-3-23(b). Upon cancellation or reinstatement of any policy for the insurance
312 coverage of each member of the fire department, the executive director of the Georgia

313 Firefighter Standards and Training Council shall be notified immediately but no less than
314 two business days.

315 (6) Before a fire department may begin legal operations, an on-site review must be conducted by
316 GFSTC Staff to confirm the information contained in the Compliance Package.

317 (7) Documentation from the Safety Fire Division of the Office of the Insurance and Safety Fire
318 Commissioner indicating that the fire department is, and remains, in compliance with the
319 reporting requirements for fires by state law as specified in O.C.G.A. §25-2-
320 32(b) and provided for by §25-3-24.

321 (8) The Executive Director of the Georgia Firefighter Standards and Training Council shall issue
322 a Certificate of Compliance according to Rules & Regulations and Policy & Procedures of the
323 Georgia Firefighter Standards and Training Council.

324 Authority. - O.C.G.A. §§25-3-4, 25-3-20, 25-3-22, 25-3-23, & 25-3-24.

325

326 **205-1-2-.03 Minimum Equipment Required for County, Municipal or Private Corporation**
327 **Fire Departments**

328 (1) Each fire station, unless granted an exemption as approved by the Council shall possess a
329 minimum of one equipped, operable pumper with a capacity of at least 750 gpm at 150 psi and
330 a tank capacity of a minimum 250 gallons. (A minimum of a 500-gallon tank capacity is
331 recommended). Previously approved fire apparatus which does not meet this minimum
332 standard or recommendation may be used in lieu of the minimum required pumper until total
333 replacement or chassis replacement by the local authority until January 1, 2025. The
334 previously approved fire apparatus may be retained for use as a mobile water supply, brush
335 truck, etc., however, not for structure fires involving interior fire attack or search and rescue
336 operations in structures normally occupied by human inhabitants.

337 (2) A minimum of the following equipment, appliances, adapters, and accessories for structural
338 pumper apparatus shall include:

339 (a) 400 feet of 1½", 1¾", or 2" double-jacketed, lined fire hose

340 (b) Two (2) handline nozzles, 95 gpm minimum

341 (c) Two (2) portable fire extinguishers suitable for use on class A, B, and C fires, with a
342 minimum rating of 80BC for dry chemical, 10BC CO₂ or 2½ gallon water extinguishers

343 (d) **A minimum of two functional positive-pressure Self-Contained Breathing Apparatus on**
344 **each pumping apparatus.** ~~to allow for each on-scene Firefighter to safely perform the duties~~
345 ~~of a Firefighter while engaged in emergency operations in accordance with the general~~
346 ~~criteria of NFPA 1981, *Standard on Open Circuit Self-Contained Breathing Apparatus*~~
347 ~~(SCBA) for Emergency Services.~~

348 (e) One (1) spare SCBA cylinder for each SCBA carried

349 (f) One (1) 12 foot or longer fire service rated roof ladder

350 (g) One (1) 24 foot or longer fire service rated extension ladder

351 (h) One (1) pick head ax

352 (i) One (1) flat head ax

353 (j) One (1) pike pole or plaster hook (minimum 6-feet in length)

354 (k) One (1) claw tool or multipurpose, forcible entry tool (minimum 30-inches in length)

- 355 (l) One (1) bolt cutter (minimum 24-inches in length)
- 356 (m) One (1) crowbar or pry bar
- 357 (n) Two (2) functioning portable battery-powered hand lights
- 358 (o) Wheel chock(s)
- 359 (p) One (1) two-way radio assigned to the apparatus
- 360 (q) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 361 to each member it is not necessary to be on apparatus.)
- 362 (r) Two (2) Spanner wrenches or suitable hose fastening wrench
- 363 (s) One (1) hydrant wrench
- 364 (t) One (1) double male coupling
- 365 (u) One (1) double female coupling
- 366 (v) One (1) folding ladder
- 367 (w) One (1) salvage cover or material suitable for fire service salvage operations.
- 368 (x) 500 feet of 2½” diameter or larger supply hose to meet the jurisdiction needs
- 369 (3) Personal protective clothing to allow for each on-scene Firefighter to safely perform the duties
- 370 of a Structural Firefighter while engaged in fighting a structure fire.
- 371 (a) Personal protective clothing shall include a helmet, coat, pants, boots, gloves, and hood
- 372 that meet NFPA standards at the time of manufacture.
- 373 (b) All personal protective clothing shall be in good repair.
- 374 1. It is recommended that the condition of all equipment be checked after each use and
- 375 on an annual basis to ensure that the integrity of the equipment is maintained for
- 376 emergency use and follows manufacturers’ recommendations for cleaning and
- 377 replacement.
- 378 (c) A sampling of the department’s protective clothing shall be made available to GFSTC Staff
- 379 during an on-site review.

380 Authority. - O.C.G.A. §§25-3-23 & 25-3-24.

381

382 **205-1-2-.04 Requirements for Airport Fire Department Compliance**

- 383 (1) Airport fire departments shall meet minimum requirements for fire departments as described
- 384 in Rule 205-1-2.01 of the Georgia Firefighter Standards and Training Council Rules &
- 385 Regulations. To be legally organized, an airport fire department shall comply with the
- 386 following requirements:
- 387 (a) Established to provide fire and other emergency and non-emergency services in accordance
- 388 with standards specified by the Federal Aviation Administration and the Rules &
- 389 Regulations of the Georgia Firefighter Standards and Training Council.
- 390 (b) Capable of providing rescue and fire protection during air carrier operations at the airport,
- 391 as specified by Federal Aviation Administration regulations.
- 392 (c) Responsible for a defined area of operation depicted on a map and prominently displayed
- 393 in the fire station. The area of operation shall have been approved and designated by the
- 394 governing authority of the airport.

- 395 (d) In order for Airport Fire Departments to be considered for the issuance of a Certificate of
396 Compliance they shall be staffed with a minimum number of ARFF trained firefighters.
- 397 1. Minimum Staffing shall be a minimum of four (4) State Certified Airport Firefighters
398 per station. An average of six (6) is recommended. The minimum number of
399 firefighters will be calculated as an aggregate total for the entire fire department.
- 400 2. Each firefighter must be at least 18 years of age.
- 401 3. Each firefighter must be duly appointed by a legally organized and compliant fire
402 department.

403 Authority: O.C.G.A. §§25-3-20, 25-3-24, and 25-4-2.

404

405 **205-1-2-.05 Minimum Equipment Required for Airport Fire Departments.**

- 406 (1) Each ARFF fire station, unless granted an exemption as approved by the Council, shall possess
407 a minimum of one equipped, operable ARFF-rated apparatus and equipment meeting the
408 applicable index requirements of the Federal Aviation Administration.
- 409 (2) **A minimum of one functional positive-pressure Self-Contained Breathing Apparatus for each**
410 **seated position on each ARFF apparatus.** ~~Aircraft Rescue Firefighter to safely perform the~~
411 ~~duties of an Aircraft Rescue Firefighter while engaged in emergency operations.~~
- 412 (3) A minimum of the following equipment, appliances, adapters, and accessories for an ARFF
413 pumper apparatus shall include:
- 414 (a) One (1) ground ladder
- 415 (b) One (1) section of NFPA compliant hose of minimum 2½ -inch diameter for tank fill
- 416 (c) Two (2) appropriate spanner wrenches for the fittings on the vehicle
- 417 (d) One (1) hydrant wrench or other wrench necessary to activate the local water supply
- 418 (e) One (1) skin penetrator/agent applicator
- 419 (f) Appropriate wheel chocks
- 420 (g) 100 feet of utility rope
- 421 (h) Two (2) axes, non-wedge type (crash axes)
- 422 (i) One (1) fire-resistant blanket
- 423 (j) One (1) bolt cutters (minimum 24-inches in length)
- 424 (k) One (1) multipurpose, forcible entry tool (minimum 30-inches in length)
- 425 (l) Two (2) functioning intrinsically safe flashlights
- 426 (m) Two (2) harness cutting tools
- 427 (n) One (1) hook, grab, or salvage tool
- 428 (o) One (1) first aid kit
- 429 (p) One (1) four-pound hammer
- 430 (q) Set of hydraulic extrication tools or an agreement with a responding fire department
- 431 (4) Possess and equip rescue and firefighting personnel with personal protective clothing and
432 equipment needed to perform their duties in a safe manner.

- 433 (a) Personal protective clothing shall include an approved helmet, coat, pants, boots, gloves,
434 and hood.
- 435 (b) All personal protective clothing shall be in good repair.
- 436 1. It is recommended that the condition of all equipment be checked after each use and
437 on an annual basis to ensure that the integrity of the equipment is maintained for
438 emergency use and follows manufacturers' recommendations for cleaning and
439 replacement.
- 440 (c) All personal protective clothing shall meet the appropriate NFPA and Federal Aviation
441 Administration standards at the time of manufacture.

442 Authority: O.C.G.A. §§25-3-20, and 25-3-24.

443

444 **205-1-2-.06 Minimum Equipment Required for Apparatus Other Than Fire Department**
445 **Pumper and ARFF Apparatus.**

446 (1) A fire station shall possess a compliant fire department apparatus in order to receive a
447 Certificate of Compliance. This section allows for compliance for stations that are granted
448 exemption for pumper or ARFF apparatus by the Executive Director based on a list of
449 equipment as approved by the Council. It establishes minimum equipment for the apparatus
450 in those stations with one of the following types of apparatus:

- 451 (a) Aerial *
- 452 (b) Fire Boat*
- 453 (c) Mobile Water Supply (Tanker/Tender)*
- 454 (d) Rescue/Squad*
- 455 (e) Service*
- 456 (f) Trench Rescue*
- 457 (g) Other apparatus as approved by GFSTC*

458 * Please see Appendix A

459 (2) Each apparatus type listed in 205-1-2-.05(1) must be equipped with the equipment, appliances,
460 adapters, and accessories necessary to perform and carry out the duties and responsibilities of
461 a fire department set forth in O.C.G.A. §25-3-1 and §25-3-2 as approved by the Georgia
462 Firefighter Standards and Training Council.

463 Authority. - O.C.G.A. §§25-3-20 & 25-3-24.

464

465 **205-1-2-.07 Training Records and Reports**

- 466 (1) The fire department shall maintain required records which can be made available to GFSTC
467 Staff upon request for the purpose of records review.
- 468 (2) The fire department shall submit ~~an end-of-year~~ training reports **throughout the year** to GFSTC
469 confirming that all personnel have met minimum training requirements as established by the
470 Council. **All reports must be completed and submitted annually by midnight, December 31.**

471 Authority: O.C.G.A. §§ 25-3-24, 25-3-26, and 25-4-10

472

473

474 **205-1-2-.08 Request for Waiver or Extension of Existing Requirements**

475 (1) Except as otherwise provided by law and for good cause shown, the Executive Director may,
476 in the exercise of his/her discretion, grant a waiver or waivers of an existing requirement or
477 grant a reasonable period or periods of extension of any requirement imposed on a fire
478 department under these Rules & Regulations. All requests for waivers or extensions must be
479 submitted in writing to the Executive Director by the fire chief of the affected department.

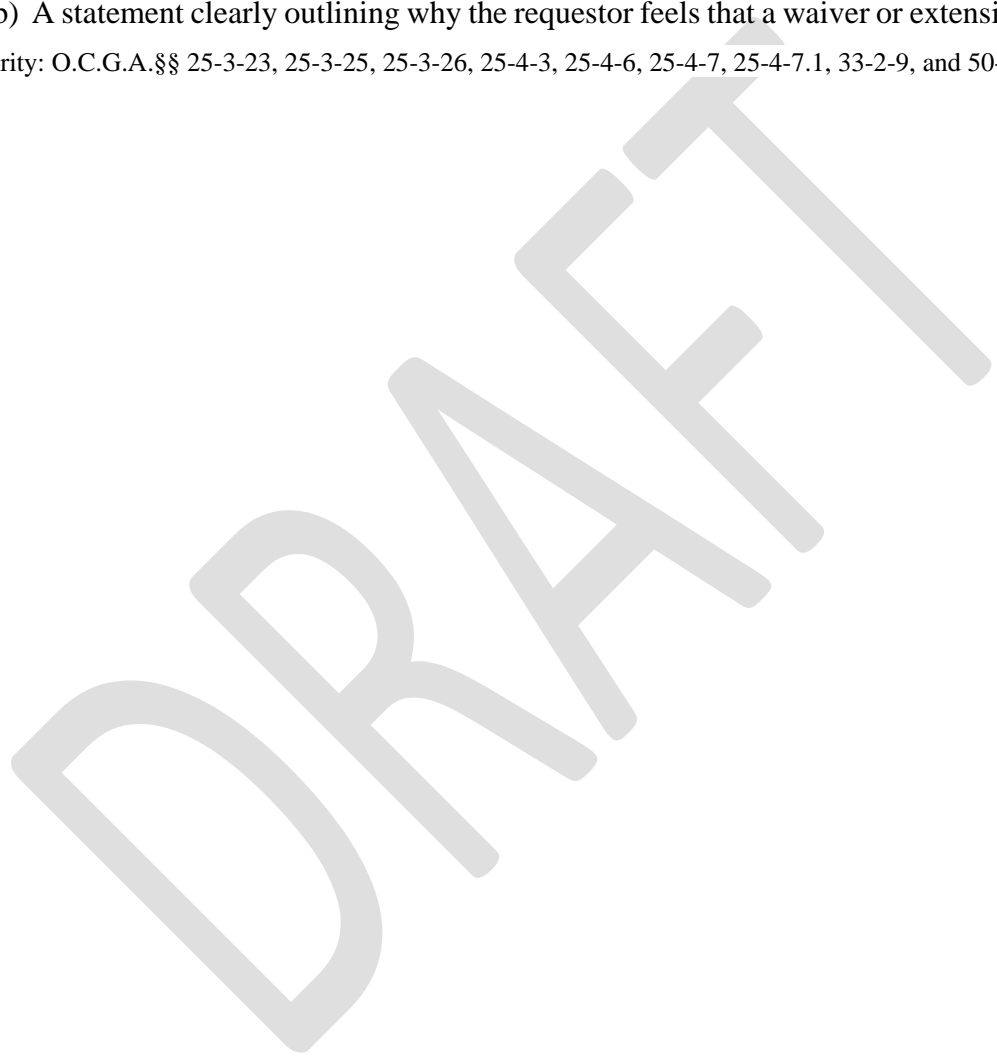
480 (2) The written request must contain the following information:

481 (a) Name, present address, and telephone number of person requesting waiver or extension,
482 and;

483 (b) A statement clearly outlining why the requestor feels that a waiver or extension is justified.

484 Authority: O.C.G.A. §§ 25-3-23, 25-3-25, 25-3-26, 25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, and 50-13-9.1.

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CHAPTER 205-1-3

Minimum Requirements for Firefighters Operating in the State of Georgia

205-1-3-.01 Definitions.

- (1) "**Candidate**" means a prospective firefighter who has not yet been certified by the Council as having met the requirements of this chapter.
- (2) "**Certified**" means any individual requiring state certification who has been certified as having met the requirements established by the Council.
- (3) "**Certified Firefighter**" or "**State Certified Firefighter**" means any firefighter who has been certified by the Council as having met the requirements of this chapter.
- (4) "**Compensation**" means paid on an hourly or salaried basis.
- (5) "**Continued Annual Training**" means the professional development training needed to meet minimum requirements to maintain certification(s)/~~qualification~~ ~~registration~~ each calendar year as approved by the Fire Chief.
- (6) "**Continued Certification**" means having met the minimum professional development training required each calendar year for those individuals who are certified by the Georgia Firefighter Standards and Training Council to maintain their certification(s).
- (7) "**Designee**" means the representative designated by the fire chief to deal with matters of the Council.
- (8) "**Fire and Life Safety Educator**" means a person who is trained to deliver fire and life safety training programs to the general public.
- (9) "**Fire Department Training Officer**" means the person responsible for administrative work in planning, organizing, coordinating, and directing training activities of the Fire Department.
- (10) "**Firefighter**" means any able-bodied person at least 18 years of age who has been duly appointed by a legally constituted fire department and who has the responsibility of preventing and suppressing fires, protecting life and property, and performing other duties enumerated in O.C.G.A. §25-3-1 and §25-3-2.
- (11) "**Fire Inspector**" means a person who is trained to perform fire and life safety inspections of all types of new construction and existing occupancies.
- (12) "**Fire Investigator**" means a person who is trained to investigate and determine fire cause and origin.
- (13) "**Fire Service Instructor**" means the person responsible for delivering instruction effectively from prepared materials at the direction, and often under the supervision, of the Fire Department Training Officer.
- (14) "**Full-time**" or "**Career**" means employed for compensation on a basis of at least 40 hours per week by any municipal, county, state, or private incorporated fire department.
- (15) "**Georgia Fire Academy**" or "**GFA**" means a division of the Georgia Public Safety Training Center that is responsible for training fire service personnel.
- (16) "**Inmate Firefighter**" means an individual currently serving a sentence as a Georgia Department of Corrections inmate and currently enrolled, or who has successfully

552 completed, the Georgia Department of Corrections Inmate Firefighter training program, and
553 is recognized by the Georgia Department of Corrections as such.

554 (17) **“Live Fire Training”** means a structure fire control class conducted by the Georgia Fire
555 Academy or a structure fire control class conducted at another location where at least one
556 qualified instructor has completed the “Structural Fire Control Instructor” course and
557 conducted in accordance with the current edition of NFPA 1403.

558 (18) **“Part-time”** means employed for compensation for an average of less than 30 hours per
559 week by any municipal, county, state, or private incorporated fire department.

560 (19) **“Professional Development”** means training that meets a national or state standard, or
561 addresses a specific area of local service delivery (this does not include daily duties such as
562 maintenance, territory study, equipment checks, etc., unless it is for a recruit or probationary
563 personnel) and performed in a classroom, at a conference, a drill field setting, etc. with
564 instruction by an individual deemed to be qualified by the fire chief.

565 (20) **“Qualified”** means that the recruit has completed required training and testing and that the
566 fire department has submitted necessary paperwork to GFSTC verifying that the recruit has
567 met the necessary requirements as approved by the Council.

568 (21) **“Recertification”** means restoring the certification(s) to those individuals who have lost
569 their certification(s).

570 (22) **“Recruit”** means a prospective firefighter who has not yet been certified or **qualified**
571 **registered** by the Council as having met the requirements of O.C.G.A 25-4 and these Rules
572 & Regulations.

573 (23) **“Registered”** means that the fire department has submitted necessary paperwork to GFSTC
574 to add the individual to the department’s roster ~~and to document that the individual has~~
575 ~~completed minimum training~~ as required under O.C.G.A 25-4 and these Rules &
576 Regulations.

577 (24) **“Registered Volunteer”** means “Volunteer Suppression Firefighter”.

578 Authority: O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

579

580 **205-1-3-.02 Registration.**

581 (1) All active fire service personnel, except civilian personnel, must be registered with GFSTC.

582 (2) All members of any fire department operating in the State of Georgia must be registered with
583 GFSTC immediately upon appointment with the fire department. As of the approval date for
584 this document, within 30 days the fire department shall review its roster and ensure that all
585 personnel are registered in the GFSTC database. If personnel are already in the database, the
586 department may correct the roster electronically on the GFSTC website or may submit a
587 Candidate Initial Registration form for all members not currently in the GFSTC database. The
588 registration process is not completed until a **Volunteer Application Registration** or
589 Certification Application form is submitted for each individual to GFSTC.

590 (a) The fire department shall verify the status of all fire service personnel on their roster in the
591 GFSTC database as assigned to one of the following categories:

592 1. C - Career Firefighter

593 2. P - Part-Time Firefighter

594 3. V - Volunteer Suppression Firefighter

- 595 4. S - Volunteer Support Firefighter
- 596 5. I - Inmate Firefighter
- 597 6. R - Recruit
- 598 7. O - Student in Technical College/Private School
- 599 (b) Initial registration shall be reported using the Candidate Initial Registration form.
- 600 (c) The Registration process is not complete until the fire department submits a **Volunteer**
- 601 **Application Package** **Registration** or Certification **Application Package**.
- 602 (d) Any time the status of an individual changes this information must be reported to GFSTC
- 603 using an electronic or paper Change of Status form.
- 604 (e) A fire department may, when necessary, submit an electronic or paper Change of Status
- 605 form notifying GFSTC and requesting of military leave of absence for any fire service
- 606 personnel receiving orders for a deployment of six (6) months or greater.
- 607 1. In addition, the fire department shall submit a copy of the individual's deployment
- 608 orders to GFSTC.
- 609 2. The fire department shall submit a copy of the individual's release from duty orders to
- 610 GFSTC along with a Change of Status form for personnel returning to the fire
- 611 department from military service.
- 612 (f) A fire department may, when necessary, submit an electronic or paper Change of Status
- 613 form notifying and requesting an extended medical leave of absence for any fire service
- 614 personnel.
- 615 1. A fire department choosing to request an extended medical leave of absence for any
- 616 fire service personnel that will not complete the minimum 24 (twenty-four) hours
- 617 required annual training must submit a written doctor's excuse or letter of authorization
- 618 from the fire chief. GFSTC does not require that the doctor's diagnosis be included,
- 619 just that the doctor has placed the employee on extended medical leave.
- 620 2. Upon their return, the fire department must submit a doctor's release or letter of
- 621 authorization from the fire chief for the individual's to return to duty.
- 622 3. Any leave of absence request shall be considered on a case-by-case basis by the
- 623 Executive Director.
- 624 (2) All registered members of any fire department operating in the State of Georgia shall:
- 625 (a) Be at least 18 years of age as verified by the Fire Chief or his/her designee through an
- 626 inspection of a birth certificate, a valid Georgia Drivers' License, or a government issued
- 627 photo identification that includes the applicant's date of birth.
- 628 (b) Be a legal United States citizen or possess valid and current documentation to be legally
- 629 employed in the State of Georgia.
- 630 (c) Not have been convicted of a felony in any jurisdiction within ten years prior to
- 631 appointment (except as provided in O.C.G.A. §25-4-8).*
- 632 1. For **qualification registration** of volunteer personnel, original or certified copies of the
- 633 original criminal history search made of local and state databases to disclose any
- 634 criminal record.
- 635 2. Personnel seeking State Certification shall be fingerprinted and a search made of local,
- 636 state, and national fingerprint files to disclose any criminal record.

- 637 3. It is recommended that a search of national criminal information databases be
638 conducted on all applicants in addition to the local and state search.
- 639 4. Criminal history documents used to determine eligibility for fire service personnel
640 must be current.
- 641 * 5. Inmate firefighters must be enrolled in or have successfully completed the State of
642 Georgia Department of Corrections approved inmate firefighter program. Inmate
643 firefighters must:
- 644 a. Be minimum security
- 645 b. Have no physical limitations
- 646 c. Have no arson convictions
- 647 d. Have no sexual offense convictions
- 648 e. Have or be actively working toward a high school diploma or GED
- 649 (d) Have a good moral character as determined by investigation of the criminal history of the
650 candidate to verify that there are no recent patterns of criminal involvement or intent
651 related to stealing, cheating, lying, or other offenses that may indicate a disregard for the
652 law or ethical and moral conduct.

653 (3) To complete requirements for registration of volunteer fire service personnel, the fire
654 department shall complete, and ~~maintain for on-site review, a Volunteer Registration Package~~
655 ~~and complete and~~ submit the Volunteer ~~Registration~~ Application ~~Package~~.

656 (4) To complete requirements for registration of State Certified personnel, the fire department
657 shall complete ~~and submit, and maintain for on-site review,~~ a Certification Package. ~~and~~
658 ~~complete and submit a Certification Application.~~

659 Authority: O.C.G.A. §25-4-7.

660

661 **205-1-3-.03 Notification to GFSTC of Personnel Separation and Surrender of Certification.**

662 (1) The fire department shall notify GFSTC at any time registered personnel leave the department.
663 This shall be done through submission of an electronic or paper Change of Status form.

664 (2) In addition, the fire department shall give GFSTC the reason for the separation.

665 (3) If a fire service member is required by a medical doctor to relinquish any or all of the essential
666 duties required to perform their job description, he/she must notify GFSTC and voluntarily
667 surrender his/her certification(s). *For example, a State Certified Firefighter who is also a State*
668 *Certified Fire Inspector who can no longer perform the essential functions of his/her job as a*
669 *Firefighter may, at the discretion of the local fire department, continue as a Fire Inspector.*
670 *This person would be required to voluntarily surrender their State Firefighter Certification*
671 *but retain their State Certification as a Fire Inspector and would have to continue to meet*
672 *requirements for continued certification.*

673 (4) A State Certification may be voluntarily surrendered at any time.

674

675 **205-1-3-.04 Classifications of Fire Service Personnel.**

676 (1) These Rules & Regulations are further established to provide for the Policy & Procedures for
677 various classifications of fire service personnel.

- 678 (2) All ~~State-Certified~~ fire service personnel shall be members of a compliant fire department
679 operating in the State of Georgia.
- 680 (3) All fire service personnel shall successfully complete basic training relative to the job
681 description for the position they are appointed or hired to perform.
- 682 (4) Upon appointment or employment, candidates have one year from the initial hire or
683 appointment date to complete the required training and tests with the GFSTC.
- 684 (5) Regardless of out of state certifications held by candidates, the Georgia Firefighter Standards
685 and Training Council requires firefighters be tested for Volunteer Support Firefighter,
686 Volunteer Suppression Firefighter, or any State Certifications. ~~State-Certified Firefighter.~~
687 ~~Upon appointment or employment, candidates have one year from the initial of hire or~~
688 ~~appointment date to complete the required training and test with the GFSTC.~~
- 689 (6) GFSTC shall certify individuals who have successfully completed requirements outlined in
690 the Rules & Regulations of the Georgia Firefighter Standards and Training Council for State
691 Certification.
- 692 (7) State Certified Fire Service Personnel (~~Full-time firefighters~~):
- 693 (a) Gain and Continue Certification Classifications:
- 694 1. All fire service personnel hired as full-time employees by any fire department in a
695 position that requires State Certification shall obtain and maintain at least one State
696 Certification through GFSTC. ~~All firefighters employed as full-time employees by any~~
697 ~~fire department operating in the State of Georgia shall be State-Certified.~~
- 698 2. For all other fire service ~~positions~~ personnel, state certification is optional unless
699 mandated by the local fire department.
- 700 3. For any certifications issued by GFSTC an individual must complete basic training for
701 the level of appointment and pass the State of Georgia certification tests. They
702 individual shall have:
- 703 a. Successfully completed the basic training program as approved by the Council
704 relative to the job description for the position they are hired to perform and pass a
705 the required certification tests.
- 706 b. Received training in another state determined by GFSTC to be equivalent to the
707 basic training program described above and passed a the required certification
708 tests.
- 709 c. Received training as a federal firefighter by the United States government
710 determined by GFSTC to be equivalent to the basic training program described
711 above and passed a the required certification tests.
- 712 4. To complete requirements for State Certification, the fire department must complete
713 and properly store the Certification Package, and complete and submit the Certification
714 Application to GFSTC. These documents verify that the candidate:
- 715 a. Is at least 18 years of age.
- 716 b. Has not been convicted of a felony in the past ten (10) years (except as provided
717 in O.C.G.A. §25-4-8). Criminal history documents used to determine eligibility
718 for fire service personnel must be current.
- 719 c. Has an affidavit of good moral character as determined by investigation approved
720 by the Council and signed by the fire chief.

- 721 d. Has successfully completed the minimum physical agility requirements as
722 established by the Council.
- 723 e. Has a signed medical affidavit indicating that he/she is in good physical condition
724 as determined by a medical examination ~~from a licensed physician, physician's~~
725 ~~assistant, or nurse practitioner. approved by the Council.~~
- 726 f. Has a high school diploma from an accredited high school, a state issued general
727 education development equivalency (GED) or the Home School Affidavit (as
728 approved by the Council). ~~State Certified Volunteer Suppression Firefighters are~~
729 ~~exempt from this requirement.~~
- 730 g. Has successfully completed the Council-approved minimum training course
731 curriculum or equivalent
- 732 h. Has successfully completed the certification examination as approved by the
733 Council within one (1) year.
- 734 5. To continue their ~~Qualification registration~~ and State Certification status fire service
735 personnel who are certified by GFSTC must meet minimum requirements each
736 calendar year following the year of certification:
- 737 a. Successful completion of a total of 24 hours of professional development training
738 each year as approved by the Fire Chief is required for continuation of any or all
739 State Certifications. "Professional Development" means training that meets a
740 national or state standard, or addresses a specific area of local service delivery (this
741 does not include daily duties such as maintenance, territory study, equipment
742 checks, etc. unless it is for a recruit or probationary personnel) and performed in a
743 classroom, at a conference, a drill field setting, etc. with instruction by an
744 individual deemed to be qualified by the fire chief. Such hours may be credited
745 toward the maintenance of any and all certifications as approved by the Council.
- 746 b. Records shall be developed, maintained, and available for review by GFSTC Staff
747 at the local department.
- 748 c. Documentation of this training shall include certificates, transcripts, or sign-in
749 sheets. All training documentation shall include the training subject, date,
750 beginning and ending times, description of the training, objectives of the training,
751 and signatures of students and instructors.
- 752 d. Fire Chiefs and Training personnel are urged to continue using the criterion that
753 GFSTC has traditionally used to determine whether or not something is actually
754 training. That criterion is training that meets a national or state standard and is
755 performed in a classroom, at a conference, a drill field setting, etc. with instruction
756 by an individual deemed to be qualified by the fire chief. This does not include
757 daily duties such as maintenance, territory study, equipment checks, etc. unless it
758 is for a recruit or probationary personnel.
- 759 e. Fire departments and other agencies that are looking for outside validation of
760 classes, courses and schools can submit a Course Credit Request form to GFSTC
761 and the documentation will be reviewed for course credit acceptance as a courtesy.
- 762 f. A fire service member shall notify GFSTC in writing of any arrest and/or
763 conviction set out below involving himself/herself within fifteen (15) calendar days
764 of becoming aware of such arrest and/or conviction. This is regardless of any action
765 or lack thereof by the employing agency as a result of such information. Records
766 concerning the disciplinary action shall be made available to the Executive

767 Director of the Council or his/her representative upon request. These records shall
768 include, but are not limited to:

- 769 1. Arrest and/or conviction by local, state, or federal authorities;
- 770 2. Arrest and/or conviction or bond forfeiture in any local, state, or federal court;
771 the term “arrest and/or conviction” includes a finding or verdict of guilt, plea
772 of guilty, or a plea of nolo contendere, regardless of whether the adjudication
773 of guilt or sentence is withheld or not entered thereon (this specifically includes
774 pleas under *Alford v. North Carolina*, first-offender pleas, and pre-trial
775 diversion agreements); Minor traffic violations like speeding, traffic control
776 devices and improper passing need not be reported to the Council. **DUI**,
777 reckless driving, fleeing and eluding a police officer, and homicide by vehicle
778 are hereby listed as specific, but not exclusive, examples of traffic violations
779 that are not minor and are to be reported.

780 (b) Transfer Certification: Fire service personnel certified by GFSTC may, upon separation
781 from any fire department and upon agreement with a subsequently appointing/employing
782 fire department, transfer such certification(s) to the appointing/employing fire department.

- 783 1. Any fire department may refuse to accept the transfer of previously acquired
784 certification(s) and may require any newly appointed/employed fire service personnel
785 to complete the basic training course provided for in O.C.G.A. §25-4-9 (a).
- 786 2. The fire department must complete and submit the Compliance Request (Short) form
787 to GFSTC at the time of the transfer.

788 (c) Re-certification: Individuals returning to the fire service and seeking re-certification shall
789 be in one of the following categories:

- 790 1. State Certified fire service personnel may leave a fire department in good standing and
791 return within five years with no penalty as long as they maintain continuous training
792 as approved by the Council. The hiring/appointing Fire Chief shall submit the
793 following documentation validating the readiness of the candidate for recertification.
- 794 a. Submit a letter on fire department letterhead from the Fire Chief stating how and
795 why the candidate is qualified for recertification.
- 796 b. Submit an electronic or paper Change of Status form.
- 797 c. Complete a new Certification Package and keep it on file for review by GFSTC
798 Staff.
- 799 d. Submit a new Certification Application.
- 800 2. State Certified fire service personnel who are discharged for cause shall be considered
801 for re-certification on case-by-case basis. Unless adverse action is taken by the
802 Council, these individuals will have one (1) calendar year from the date of discharge to
803 return to the fire service without penalty. For such individuals the fire department
804 shall:
- 805 a. Submit a letter on fire department letterhead from the Fire Chief stating how and
806 why the candidate is qualified for recertification.
- 807 b. Submit of an electronic or paper Change of Status form.
- 808 c. Complete a new Certification Package and keep it on file for review by GFSTC
809 Staff.

- 810 d. Submit a new Certification Application.
- 811 3. State Certified fire service personnel that leave the fire service for more than five years
812 the:
- 813 a. Fire department shall submit an electronic or paper Change of Status form.
- 814 b. Fire department shall complete a new Certification Package and keep it on file for
815 on-site review.
- 816 c. Fire department shall submit a new Certification Application.
- 817 d. Candidate shall successfully pass the required tests for their level of State
818 Certification.
- 819 4. Following recertification, fire service personnel shall complete a total of 24 hours of
820 professional development training each year as approved by the Fire Chief.
821 Professional Development means training that meets a national or state standard, or
822 addresses a specific area of local service delivery (this does not include daily duties
823 such as maintenance, territory study, equipment checks, etc., unless it is for a recruit
824 or probationary personnel) and performed in a classroom, at a conference, a drill field
825 setting, etc. with instruction by an individual deemed qualified by the fire chief.
- 826 5. Records shall be developed, maintained, and available for on-site review at the local
827 department. Documentation of this training shall include the subject, date, time,
828 description of the training, objectives of the course, and signatures of students and
829 instructors.
- 830 (d) How to become State Certified by Specific Classification:
- 831 1. State Certified Firefighter:
- 832 a. A Firefighter will be required to be trained and successfully pass both written and
833 skills testing for the level of Firefighter I and shall complete all requirements to
834 become a State Certified Firefighter within one year of the date of hire to maintain
835 employment and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules
836 & Regulations of the Georgia Firefighter Standards and Training Council.
- 837 b. The Firefighter shall pass the state certification tests as approved by the Council.
- 838 c. Upon completion of all training and testing requirements, the fire department shall
839 complete and submit a Certification Package for all new personnel. For personnel
840 moving to a different position within a department, and submit a Certification
841 Application or Compliance Request (Short) form for the candidate.
- 842 d. The hiring department shall complete and submit a Compliance Package Request
843 (Short) form for anyone appointed to the position of Public Safety Director, Fire
844 Chief, Chief Executive Officer or any comparable title. who is currently State
845 Certified by GFSTC.
- 846 e. Any person not currently State Certified by GFSTC and appointed to the position
847 of Public Safety Director, Fire Chief, Chief Executive Officer or any comparable
848 title of a fire department in the state of Georgia may shall be exempt from a specific
849 portion of the minimum requirements for State Certification of Fire Service
850 Personnel.
- 851 1. The Public Safety Director, Fire Chief, Chief Executive Officer or any
852 comparable title of a fire department may be exempt from:

- 853 i. Taking the firefighter certification examination as approved by the
854 Council.
- 855 ii. Taking the physical agility test (PAT) as approved by the Council.
- 856 2. Appointees shall submit a copy of their resume, training transcripts, and
857 documentation of education (diplomas, etc.) to the Executive Director for
858 approval. All other certification requirements for State Certified Firefighter
859 apply.
- 860 3. The Public Safety Director, Fire Chief, Chief Executive Officer or any
861 comparable title of a fire department who chooses to claim Council-approved
862 exemptions shall:
- 863 i. Complete and submit a Firefighter Certification Package (less the PAT).
864 ~~and keep it on file at the fire department to be reviewed by GFSTC Staff~~
865 ~~upon request.~~
- 866 ii. Complete the Certification Application (less the PAT check box) and
867 submit it along with any required supporting documentation to GFSTC.
- 868 4. Any person having been appointed under the above conditions who is not State
869 Certified prior to the appointment and vacates the above-listed positions but
870 remains in a fire department shall be required to meet all requirements for state
871 ~~registration~~ qualification/certification as approved by the Council.
- 872
- 873 2. State Certified Airport Firefighter:
- 874 a. An Airport Firefighter shall be required to be trained to the level of Firefighter I
875 and Aircraft Rescue Firefighter (ARFF) and shall complete all requirements to
876 become a State Certified Airport Firefighter and be in compliance with FAA
877 regulations, O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the
878 Georgia Firefighter Standards and Training Council.
- 879 b. The Airport Firefighter shall complete the GFSTC required taskbook and pass the
880 state certification tests as approved by the Council.
- 881 c. Upon completion of all training and testing requirements, the fire department shall
882 complete a Certification Package and submit a Certification Application or
883 Compliance Request (Short) form for the candidate.
- 884 3. State Certified Fire and Life Safety Educator:
- 885 a. To become certified as a Fire & Life Safety Educator, the individual shall be
886 required to be trained to the level of Fire & Life Safety Educator I and shall
887 complete all requirements to become a State Certified Fire & Life Safety Educator
888 within one year of appointment (if applicable) and be in compliance with O.C.G.A.
889 Title 25-4-8 & 25-4-9 and Rules & Regulations of the Georgia Firefighter
890 Standards and Training Council.
- 891 b. The Fire & Life Safety Educator shall pass the state certification tests as approved
892 by the Council.
- 893 c. Upon completion of all training and testing requirements, the fire department shall
894 complete a Certification Package and submit a Certification Application or
895 Compliance Request (Short) form for the candidate.

- 896 4. State Certified Fire Inspector:
- 897 a. To become certified as a Fire Inspector shall be required to be trained to the level
- 898 of Fire Inspector I and shall complete all requirements to become a State Certified
- 899 Fire Inspector within one year of appointment (if applicable) and be in compliance
- 900 with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the Georgia
- 901 Firefighter Standards and Training Council.
- 902 b. The Fire Inspector shall pass the state certification tests as approved by the
- 903 Council.
- 904 c. Upon completion of all training and testing requirements, the fire department shall
- 905 complete a Certification Package and submit a Certification Application or
- 906 Compliance Request (Short) form for the candidate.
- 907 5. State Certified Fire Investigator:
- 908 a. To become certified as a Fire Investigator shall be required to be trained to the
- 909 level of Fire Investigator I and shall complete all requirements to become a State
- 910 Certified Fire Investigator within one year of appointment (if applicable) and be in
- 911 compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the
- 912 Georgia Firefighter Standards and Training Council.
- 913 b. The Fire Investigator shall pass the state certification tests as approved by GFSTC.
- 914 c. To attain Fire Investigator I a candidate shall successfully complete Arson
- 915 Investigations Levels 1 and 2 through the Georgia Public Safety Training Center.
- 916 In addition, the department shall send in a copy of their Arson Investigations Level
- 917 2 certificate issued by the Georgia Public Safety Training Center to complete the
- 918 certification process for State Certified Fire Investigator.
- 919 d. Upon completion of all training and testing requirements, the fire department shall
- 920 complete a Certification Package and submit a Certification Application or
- 921 Compliance Request (Short) form for the candidate.
- 922 6. State Certified Fire Instructor:*
- 923 a. To become certified as a Fire Instructor shall be required to be trained to the level
- 924 of Fire Instructor I and shall complete all requirements to become a State Certified
- 925 Fire Instructor and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and
- 926 Rules & Regulations of the Georgia Firefighter Standards and Training Council.
- 927 b. The Fire Instructor shall pass the state certification tests as approved by the
- 928 Council.
- 929 c. Upon completion of all training and testing requirements, the fire department shall
- 930 complete a Certification Package and submit a Certification Application or
- 931 Compliance Request (Short) form for the candidate.
- 932
- 933 7. State Certified Acting Officer-in-Charge:*
- 934 a. To become certified as an Acting Officers-in-Charge shall be required to be trained
- 935 to the level of Acting Officer-in-Charge and shall complete all requirements to
- 936 become a State Certified Acting Officer-in-Charge and be in compliance with
- 937 O.C.G.A. Title 25-4-8 & 25-4-9 and Rules & Regulations of the Georgia
- 938 Firefighter Standards and Training Council.

- 939 b. The Acting Officer-in-Charge shall pass the state certification tests as approved by
940 the Council.
- 941 c. Upon completion of all training and testing requirements, the fire department shall
942 complete a Certification Package and submit a Certification Application or
943 Compliance Request (Short) form for the candidate.
- 944 8. State Certified Fire Officer I:*
- 945 a. To become certified as a Fire Officer I shall be required to be trained to the level
946 of Fire Officer I, shall complete all requirements to become a State Certified Fire
947 Officer I and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules &
948 Regulations of the Georgia Firefighter Standards and Training Council.
- 949 b. The Fire Officer I shall pass the state certification tests as approved by the Council.
- 950 c. Upon completion of all training and testing requirements, the fire department shall
951 complete a Certification Package and submit a Certification Application or
952 Compliance Request (Short) form for the candidate.
- 953 9. State Certified Fire Officer II:*
- 954 a. To become certified as a Fire Officer II shall be required to be trained to the level
955 of Fire Officer II, shall complete all requirements to become a State Certified Fire
956 Officer II and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules &
957 Regulations of the Georgia Firefighter Standards and Training Council.
- 958 b. The Fire Officer II shall pass the state certification tests as approved by the
959 Council.
- 960 c. Upon completion of all training and testing requirements, the fire department shall
961 complete a Certification Package and submit a Certification Application or
962 Compliance Request (Short) form for the candidate.
- 963 10. State Certified Fire Officer III*
- 964 a. To become certified as a Fire Officer III shall be required to be trained to the level
965 of Fire Officer III, shall complete all requirements to become a State Certified Fire
966 Officer III and be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules
967 & Regulations of the Georgia Firefighter Standards and Training Council.
- 968 b. The Fire Officer III shall pass the state certification tests as approved by the
969 Council.
- 970 c. Upon completion of all training and testing requirements, the fire department shall
971 complete a Certification Package and submit a Certification Application or
972 Compliance Request (Short) form for the candidate.
- 973 11. State Certified Fire Chief:*
- 974 a. To become certified as a Fire Chief shall be required to be trained to the level of
975 Fire Officer IV, shall complete all requirements to become a State Certified Fire
976 Officer IV, be in compliance with O.C.G.A. Title 25-4-8 & 25-4-9 and Rules &
977 Regulations of the Georgia Firefighter Standards and Training Council and petition
978 GFSTC for State Certified Fire Chief Designation.
- 979 b. The Fire Officer IV shall pass the state certification tests as approved by the
980 Council.

981 c. Upon completion of all training and testing requirements, the fire department shall
982 complete a Certification Package and submit a Certification Application or
983 Compliance Request (Short) form for the candidate.

984 12. Additional Certifications that may be developed in the future as approved by the
985 Council:

986 a. State Certified Fire Department Training Officer*

987 b. State Certified Specialized Instructors*

988 c. State Certified Driver/Operator-Pumper*

989 d. State Certified Driver/Operator-Aerial*

990 e. State Certified Driver/Operator-ARFF*

991 f. State Certified Driver/Operator-Tiller*

992 g. State Certified Driver/Operator-Wildland*

993 h. State Certified Driver/Operator-Mobile Water Supply*

994 * **Please see Appendix C: Indicates Certifications to be developed**

995 (7) Part-Time Fire Service Personnel:

996 (a) A part-time fire service employee shall be trained to the minimum level of Volunteer
997 Suppression Firefighter (including live structure fire control) by or through the Georgia
998 Fire Academy or an equivalent training course approved by the Council. When trained to
999 the level of Volunteer Suppression Firefighter, they shall pass the **current** State of Georgia
1000 Volunteer Suppression Firefighter tests delivered by GFSTC Staff or GFSTC approved
1001 Proctors **and/or Monitors** on or before the time of appointment.

1002 (b) Upon completion of all training requirements, the fire department shall complete and
1003 submit a ~~Registration~~ **Volunteer Application Package** ~~Application~~ for the candidate.

1004 (c) If the part-time firefighter is hired in place of a State Certified Firefighter, he/she shall be
1005 a State Certified Firefighter. In this case, the fire department shall complete a Certification
1006 Package and submit a Certification Application or Compliance Request (Short) form for
1007 the candidate. In order to become State Certified fire service personnel shall meet all
1008 requirements for state certification as approved by the Council.

1009 (d) A fire service member shall notify GFSTC in writing of any arrest and/or conviction set
1010 out below involving himself/herself within fifteen (15) calendar days of becoming aware
1011 of such arrest and/or conviction. This is regardless of any action or lack thereof by the
1012 employing agency as a result of such information. Records concerning the disciplinary
1013 action shall be made available to the Executive Director of the Council or his representative
1014 upon request. These records shall include, but are not limited to:

1015 1. Arrest and/or conviction by local, state, or federal authorities;

1016 2. Arrest and/or conviction or bond forfeiture in any local, state, or federal court; the term
1017 “arrest and/or conviction” including a finding or verdict of guilt, plea of guilty, or a
1018 plea of nolo contendere, regardless of whether the adjudication of guilt or sentence is
1019 withheld or not entered thereon (this specifically includes pleas under *Alford v. North*
1020 *Carolina*, first-offender pleas, and pre-trial diversion agreements); Minor traffic
1021 violations like speeding, traffic control devices and improper passing need not be
1022 reported to the Council. DUI, reckless driving, fleeing and eluding a police officer,

1023 and homicide by vehicle are hereby listed as specific, but not exclusive, examples of
1024 traffic violations that are not minor and are to be reported.

1025 (8) Volunteer Fire Service Personnel (Volunteer Firefighters)

1026 (a) All individuals who are appointed as a volunteer member of a fire department in the State
1027 of Georgia shall meet minimum requirements for such appointment as established by the
1028 Council.

1029 (b) Volunteer fire service personnel shall be registered in one of the following classifications:

1030 1. Volunteer Suppression Firefighter

1031 2. Volunteer Support Firefighter

1032 3. Part-Time Firefighter

1033 4. Inmate Firefighter

1034 (c) A Volunteer Suppression Firefighter shall be required to be trained to the minimum level
1035 of Volunteer Suppression Firefighter to include live structure fire control training within
1036 one year of appointment to be in compliance with O.C.G.A. 25-4-9 and Rules &
1037 Regulations of the Georgia Firefighter Standards and Training Council.

1038 1. Structure fire control training:

1039 a. Volunteer fire service personnel registered as Volunteer Suppression Firefighters
1040 since July 1, 2005 shall successfully complete a Structure Fire Control class as
1041 approved by the Council.

1042 b. Structure fire control training may be accomplished in one of the following ways:

1043 1. A Structure Fire Control class conducted by or through the Georgia Fire
1044 Academy.

1045 2. A locally delivered structure fire control class where at least one instructor has
1046 successfully completed Structural Fire Control Instructor through the Georgia
1047 Fire Academy.

1048 c. All structure fire control training shall be conducted in accordance with NFPA
1049 1403, *Standard for Live Fire Training Evolutions*.

1050 d. The minimum objectives covered shall be a live fire behavior segment (settee) an
1051 at-grade interior attack.

1052 e. Documentation of this training shall include the subject, date, time, description of
1053 the training, objectives of the course, and signatures of students and instructors.

1054 3. Volunteer Suppression Firefighters shall pass the State of Georgia Volunteer
1055 Suppression Firefighter tests delivered by GFSTC Staff or GFSTC approved test
1056 proctors within one (1) year of appointment.

1057 4. Upon completion of all training requirements, the fire department shall complete and
1058 submit a **Volunteer Registration Application Package** for the candidate.

1059 (d) A Volunteer Support Firefighter will be required to be trained to the minimum level of
1060 Volunteer Support Firefighter within one year of appointment to be in compliance with
1061 O.C.G.A. 25-4-9 and Rules & Regulations of the Georgia Firefighter Standards and
1062 Training Council.

- 1063 1. Volunteer Support Firefighters shall pass the State of Georgia Volunteer Support
1064 Firefighter test delivered by GFSTC Staff or GFSTC approved test Proctors within one
1065 (1) year of appointment.
- 1066 2. Upon completion of all training requirements, the fire department shall complete and
1067 ~~submit~~ ~~maintain for on-site review~~, a Volunteer ~~Application~~ ~~Registration~~ Package and
1068 complete and submit the Volunteer ~~Registration~~ Application ~~Package~~ for the
1069 candidate.
- 1070 (e) An Inmate Firefighter shall be required to be trained to the level of Firefighter I as required
1071 by the Georgia Department of Corrections Fire Service within one year of appointment to
1072 be in compliance with O.C.G.A. 25-4-9 and Rules & Regulations of the Georgia Firefighter
1073 Standards and Training Council.
- 1074 (f) Volunteer fire service personnel who wish to become State Certified shall complete a basic
1075 training course for the desired certification and pass the State of Georgia test delivered by
1076 GFSTC Staff or GFSTC approved Proctors within one (1) year of the start of the course.
- 1077 (g) Volunteer fire service personnel shall meet requirements to continue their status each
1078 calendar year following the year of ~~qualification~~ ~~registration~~:
- 1079 1. Records shall be developed, maintained, and available for review by GFSTC at the
1080 local department. The professional development shall consist of:
- 1081 a. Successful completion of a total of 24 hours of professional development each year
1082 as approved by the Fire Chief is required for maintenance of ~~registration~~
1083 ~~qualification~~/certification(s).
- 1084 b. “Professional Development” means training that meets a national or state standard,
1085 or addresses a specific area of local service delivery (this does not include daily
1086 duties such as maintenance, territory study, equipment checks, etc., unless it is for
1087 a recruit or probationary personnel) and performed in a classroom, at a conference,
1088 a drill field setting, etc. with instruction by an individual deemed to be qualified
1089 by the fire chief. Such hours may be credited toward the maintenance of
1090 ~~registration~~ ~~qualification~~/certification(s) as approved by the Council.
- 1091 2. Documentation of this training shall include the subject, date, time, description of the
1092 training, objectives of the course, and signatures of students and instructors.
- 1093 3. A fire service member shall notify GFSTC in writing of any arrest and/or conviction
1094 set out below involving himself/herself within fifteen (15) calendar days of becoming
1095 aware of such arrest and/or conviction. This is regardless of any action or lack thereof
1096 by the employing agency as a result of such information. Records concerning the
1097 disciplinary action shall be made available to the Executive Director of the Council or
1098 his/her representative upon request. These records shall include, but are not limited
1099 to:
- 1100 a. Arrest and/or conviction by local, state, or federal authorities;
- 1101 b. Arrest and/or conviction or bond forfeiture in any local, state, or federal court; the
1102 term “arrest and/or conviction” including a finding or verdict of guilt, plea of
1103 guilty, or a plea of nolo contendere, regardless of whether the adjudication of guilt
1104 or sentence is withheld or not entered thereon (this specifically includes pleas
1105 under *Alford v. North Carolina*, first-offender pleas, and pre-trial diversion
1106 agreements); Minor traffic violations like speeding, traffic control devices and
1107 improper passing need not be reported to the Council. DUI, reckless driving,
1108 fleeing and eluding a police officer, and homicide by vehicle are hereby listed as

1109 specific, but not exclusive, examples of traffic violations that are not minor and are
1110 to be reported.

1111 4. Inmate Firefighters shall pass the Firefighter I written test delivered by GFSTC Staff
1112 or GFSTC approved Proctors within the time frame established by the Georgia
1113 Department of Corrections Fire Service.

1114 Authority: O.C.G.A. §25-4-7.

1115

1116 **205-1-3-.05 Minimum Requirements for Schools, Institutions, and Facilities Operating for**
1117 **the Purpose of Training Fire Service Personnel.**

1118 (1) The GFSTC shall establish minimum curriculum requirements for schools operated by or for
1119 any fire department for the specific purpose of training full-time, part-time, and volunteer fire
1120 service personnel as approved by the Council.

1121 (2) The GFSTC shall approve institutions and facilities for schools operating for the specific
1122 purpose of training full-time, part-time, and volunteer fire service personnel as approved by
1123 the Council.

1124 Authority: O.C.G.A. §25-4-7.

1125

1126 **205-1-3-.06 Responsibility to Keep Records Current.**

1127 (1) All certifications/~~qualifications~~ ~~registrations~~ under these rules shall be a permanent and
1128 ongoing record maintained and kept current by GFSTC. Records may be archived in a time
1129 frame as approved by the Council.

1130 (2) It shall be the responsibility of all fire departments to submit any and all reports to GFSTC as
1131 required by Rules & Regulations of the Georgia Firefighter Standards and Training Council.

1132 (3) Individual Firefighter records may be accessed by the individual, the Fire Chief/Designee, or
1133 furnished as the result of a legal written open records request.

1134 (4) Fire Department and Individual training records shall be available for review by GFSTC Staff
1135 upon request.

1136 Authority: O.C.G.A. §§25-3-22, 25-3-25, 25-4-7, and 25-4-10.

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1149 **CHAPTER 205-1-4**

1150 **Authority of GFSTC to Effect Adverse Actions**
1151 **on Fire Departments and Firefighters**

1152
1153 **205-1-4-.01 Definitions.**

- 1154 (1) **“Decertification”** means an adverse action taken by the Council to revoke an individual’s
1155 certification when the individual commits any act in violation of Georgia State Law and Rules
1156 & Regulations of the Georgia Firefighter Standards and Training Council.
- 1157 (2) **“Probation”** means an action taken by Council when certified personnel commit acts in
1158 violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter
1159 Standards and Training Council.
- 1160 (3) **“Registered Status”** means an individual’s information as listed in the GFSTC database.
- 1161 (4) **“Request for Hearing”** means a clear written expression by the affected party or authorized
1162 representative on his/her behalf to indicate that he/she wants the opportunity to contest his/her
1163 case.
- 1164 (5) **“Re-Registration”** means restoring the registered status to those individuals who have lost
1165 their registered status.
- 1166 (6) **“Suspension”** means an action taken by GFSTC when non-certified personnel commit acts in
1167 violation of Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter
1168 Standards and Training Council.

1169 Authority: O.C.G.A. §§25-3-21, 25-4-2, 25-4-7, and 25-4-10

1170
1171 **205-1-4-.02 Legal Authority.**

1172 The Georgia Firefighter Standards and Training Council has the authority to effect adverse actions
1173 on Fire Departments and Firefighters which/who do not maintain minimum standards as required
1174 by O.C.G.A. Title 25, Chapters 3, Article 2 and Chapter 4.

1175 Authority: O.C.G.A. §25-4-7.

1176
1177 **205-1-4-.03 Suspension or Revocation of Certificates of Compliance.**

- 1178 (1) The Certificate of Compliance issued by the Council shall be subject to suspension or
1179 revocation by the GFSTC at any time it receives verifiable evidence that the fire department is
1180 not maintaining sufficient personnel, equipment, or insurance required by O.C.G.A. §25-3-23
1181 or the Rules & Regulations of the Georgia Firefighter Standards and Training Council pursuant
1182 to subsection (d) of O.C.G.A. §25-3-23.
- 1183 (2) The Council may bring a civil action to enjoin any organization, which is not in compliance
1184 with the applicable requirements of O.C.G.A. §25-3-23, from performing any or all firefighting
1185 functions until such requirements are met.
- 1186 (3) The Council may not suspend or revoke a fire department’s Certificate of Compliance for
1187 failure to meet basic firefighter training requirements of the fire department’s personnel if such
1188 failure is due to the unavailability of the required training from or through the Georgia Fire
1189 Academy. Basic Firefighter training may be obtained through other training agencies.

1190 Authority: O.C.G.A. §25-4-7.

1191 **205-1-4-.04 Notification by Individuals and Fire Departments of Unlawful Acts.**

1192 (1) A fire service member shall notify GFSTC in writing of any misdemeanor arrest, felony arrest,
1193 indictment and/or conviction, guilty plea, plea of nolo contendere, or first offender plea
1194 regardless of whether the adjudication of guilt or sentence is withheld or not entered thereon
1195 (this specifically includes pleas under *Alford v. North Carolina*, first-offender pleas, and pre-
1196 trial diversion agreements); within fifteen (15) calendar days of becoming aware of such felony
1197 arrest or felony arrest and/or conviction. This is regardless of any action or lack thereof by the
1198 employing and/or appointing agency as a result of such information.

1199 (2) The employing or appointing fire department shall notify GFSTC in writing of any felony
1200 arrest and/or conviction, guilty plea, plea of nolo contendere, or first offender plea regardless
1201 of whether the adjudication of guilt or sentence is withheld or not entered thereon (this
1202 specifically includes pleas under *Alford v. North Carolina*, first-offender pleas, and pre-trial
1203 diversion agreements); within fifteen (15) calendar days of becoming aware.

1204 (3) The employing/appointing fire department shall report in writing to GFSTC any
1205 termination/separation that result from any adverse or derogatory actions by the
1206 employee/appointee.

1207 Authority: O.C.G.A. §§25-4-7, and 25-4-8.

1208

1209 **205-1-4-.05 Decertification, Probation and Suspension of Firefighter State**
1210 **Certification/~~Qualification~~. ~~Registration~~.**

1211 (1) The Certificate of Compliance for State Certification/~~Qualification~~ ~~Registration~~ of fire service
1212 personnel issued by the GFSTC shall be subject to decertification, probation (Certified
1213 personnel), or suspension (Non-Certified personnel) by the Council at any time it receives
1214 verifiable evidence that the firefighter has failed to comply with the requirements for continued
1215 certification/~~qualification~~ ~~registration~~ as approved by the Council under O.C.G.A. §25-4-7(4).

1216 (2) The person whose certification(s) was (were) ~~revoked~~ ~~decertified~~ or ~~qualification~~/registration
1217 was suspended shall not be authorized to function as fire service personnel ~~as approved by the~~
1218 ~~Council~~ on any fire department during any period of decertification or suspension.

1219 (3) After finding that a sanction is warranted, the Council has the authority to decertify, suspend,
1220 or place the certification/~~qualification~~/registration on probation. Any actions taken shall be at
1221 the Council's discretion based on the facts of each case.

1222 Authority: O.C.G.A. §25-4-7.

1223

1224 **205-1-4-.06 Notice of Adverse or Derogatory Action.**

1225 The Council shall notify the fire department or fire service personnel by letter or hand delivery of
1226 any disciplinary action or a hearing to determine if disciplinary action is appropriate. For purposes
1227 of notification, mailing by delivery confirmation or certified mail to the last address specified on
1228 the application or the last known address of the firefighter shall constitute proper service.

1229 Authority: O.C.G.A. §25--3-25.

1230

1231 **205-1-4-.07 Appeals and Hearing Requests.**

1232 (1) Fire departments and/or fire service personnel have the right to make an initial appeal of an
1233 adverse action. The Executive Director of the Georgia Firefighter Standards and Training

- 1234 Council may recommend that the Council's sanction be modified. The modification shall be
1235 approved by the Chairman or Vice-Chairman if the Chairman is unavailable. Such adverse
1236 actions may include, but are not limited to:
- 1237 (a) Disputed test items (questions, skills, task book entry, etc.)
 - 1238 (b) Disputed test results
 - 1239 (c) Lapsed certification or ~~qualification registration~~ status
 - 1240 (d) Recommendations for suspensions of Part-time or Volunteer personnel
 - 1241 (e) Recommendations for probation of State Certified personnel
 - 1242 (f) Recommendations for decertification of State Certified personnel
 - 1243 (g) Recommendations for revocation of fire department Certificates of Compliance
- 1244 (2) If the case is not settled by the Executive Director, the aggrieved party may make a second
1245 appeal to the Council. The Council would then make a decision.
- 1246 (3) If the aggrieved party is still not satisfied, the chief administrative officer of any fire
1247 department or the individual aggrieved by the decision of the Council, may make a written
1248 expression that he/she wants the opportunity to contest his/her case before a Hearing Officer
1249 appointed by the Chief Administrative Law Judge of the Office of State Administrative
1250 Hearings.
- 1251 (4) The Council may deny or dismiss a request for a hearing for the following reasons:
- 1252 (a) It has been withdrawn by the affected party.
 - 1253 (b) If the affected party or his/her representative fails to appear at a hearing or settlement
1254 conference scheduled for such affected fire service personnel.
 - 1255 (c) If the affected party or his/her representative fails to submit a written hearing request
1256 within thirty (30) calendar days after service of the notice of adverse actions.
- 1257 (5) The affected party shall, within fifteen (15) days after service of adverse action, submit a
1258 notarized statement in answer to the allegations, either admitting or denying the allegations.
1259 All allegations which are not specifically answered are deemed to be admitted. Failure to
1260 submit this document shall be cause for the appeal to be denied.
- 1261 (6) The affected party or his/her representative shall submit a written request for hearing within
1262 thirty (30) calendar days after service of the notice of adverse action. If the thirty (30) day
1263 time frame is not complied with the appeal shall be denied and the process will be ended.
- 1264 (7) Information that shall be included by the aggrieved party in the hearing request is as follows:
- 1265 (a) Name, address, phone number, and email address
 - 1266 (b) Case number
 - 1267 (c) Grounds for appeal
 - 1268 (d) Description of the circumstances
 - 1269 (e) Supporting documentation
 - 1270 (f) Witness(es) (Name(s) only)
 - 1271 (g) Name(s) of attorney(s) if applicable
 - 1272 (h) Resolution being sought

1273 Authority: O.C.G.A. §25-3-25.

1274 **205-1-4-.08 Judicial Review.**

1275 (1) A copy of any petition for judicial review brought by fire service personnel or an applicant
1276 shall be provided to the Office of State Administrative Hearings and the State Department of
1277 Law simultaneously with the service of the petition upon the Council. A petition for judicial
1278 review may be served upon the Council by personal service or certified mail delivered to the
1279 Executive Director of the Council.

1280 (2) Upon receipt of a petition, the Office of State Administrative Hearings shall compile and
1281 certify the record to the reviewing court on behalf of the Council.

1282 (3) Any initial decision of the Hearing Officer not consistent with the Council's initial action
1283 shall automatically be reviewed by the Council. Any review of an initial decision of the
1284 Hearing Officer shall be limited to the record. In the event either party wishes to present
1285 evidence outside of the record, a written request to present such evidence shall be filed at
1286 least ten (10) calendar days prior to Council review.

1287 (4) A description of the evidence shall accompany any request and the Council reserves the right
1288 to deny the presentation of additional evidence.

1289 (5) Pursuant to O.C.G.A. §50-13-41(e) (3), any initial decision of the Hearing Officer which is
1290 consistent with the Council's initial action shall without further agency action become the
1291 final decision of the Council.

1292 (6) Once the Council has made its final decision, the affected party can seek judicial review as
1293 provided by O.C.G.A. §15-13-19.

1294 Authority: O.C.G.A. §§25-3-25, and 25-4-7.

1295

1296 **205-1-4-.09 Final Filing of Appeals, Hearings and Reviews.**

1297 All appeals, hearings and reviews shall be filed and adjudicated in accordance with Georgia Law.

1298 Authority: O.C.G.A. §25-3-25.

1299

1300 **205-1-4-.10 Petition for Reinstatement of Certification, **Qualification**, Registration, or**
1301 **Reconsideration of Application for Individual Firefighters or Applicants.**

1302 (1) After (2) years (24 calendar months) in a decertified or suspended status, fire service personnel
1303 or an applicant may petition the Council for reinstatement of certification, **qualification**,
1304 registration, or reconsideration of application.

1305 (2) The petitioner shall personally appear before the Council. Even if represented by an attorney,
1306 the petitioner shall be questioned by the Council.

1307 (3) If a petition is denied, a new petition may not be presented to the Council until two (2) years
1308 (24 calendar months) have passed from the date of the denial.

1309 (4) If a petition is approved, the Council has the discretion to place conditions for approval upon
1310 any of the disciplinary or corrective measures provided in statute. The individual shall also
1311 comply with all requirements associated with recertification, **requalification**, and/or re-
1312 registration.

1313 Authority: O.C.G.A. §25-3-25.

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1316 **CHAPTER 205-1-5**

1317 **Testing and Evaluation of Training for Firefighters**

1318 **Operating in the State of Georgia**

1319

1320 **205-1-5-.01 Definitions.**

1321 (1) **“Evaluator”** means an individual approved and trained by GFSTC to observe candidates as
1322 they perform during a skills evaluation.

1323 (2) **“External Validation”** means a validation conducted by GFSTC Staff and qualified
1324 representatives of local fire departments to ensure that questions in the test instrument are
1325 legitimate and can be found in the instructional materials used in the training program for
1326 which the students are seeking certification.

1327 (3) **“Instructor Guide”** means instructional materials, including lesson plans, Powerpoint (or
1328 similar presentation media), and handouts, used by an instructor to deliver information and
1329 skills to students.

1330 (4) **“Internal Validation”** means a validation conducted by GFSTC and GFA Staff before an
1331 external validation to ensure that information contained in an Instructor Guide matches
1332 questions in the test bank.

1333 (5) **“Monitor”** means an individual approved and trained by GFSTC to supervise a skills
1334 evaluation.

1335 (6) **“Proctor”** means an individual approved and trained by GFSTC to supervise and administer
1336 a written or online test event.

1337 (7) **“Reciprocity”** means the process of reviewing training documentation provided to GFSTC by
1338 a candidate or a department requesting the opportunity to enter a training program at the next
1339 higher level above the level being requested or credit for prior training to be considered toward
1340 [registration](#) [qualification](#)/certification requirements.

1341 (8) **“Regional Test Center”** means a location that has the facilities to conduct written and/or
1342 online tests.

1343 (9) **“Regional Test Site”** means a location that has the facilities and equipment to conduct skills
1344 evaluations along with written and/or online tests.

1345 (10) **“Test Bank”** means the computer program containing all of the questions used to develop a
1346 certification test.

1347 (11) **“Test Event”** means any written, skills, online or oral test occurrence administered by
1348 GFSTC Staff or Proctors approved by GFSTC.

1349 (12) **“Test Instrument”** means a written, skills or other approved evaluation method(s).

1350 (13) **“Validation”** means the process of confirming that the information in test banks and
1351 instructor guides match.

1352

1353 **205-1-5-.02 Validation of Test Instruments.**

1354 (1) Instructor Guides approved by the Council for any certification shall be validated against a
1355 national or state standard that details minimum training requirements for a particular
1356 certification level. The instructor guide shall include:

- 1357 (a) Lesson Plan
1358 (b) Powerpoint or similar training presentation
1359 (c) Handouts (skill sheets, task books, advisory circulars, etc.)
1360 (2) An internal validation shall be held before an External validation to ensure that the test
1361 instrument is validated against the Instructor Guide.
1362 (a) The internal validation shall include at least two members of the GFSTC Staff and one or
1363 more representatives of the Georgia Fire Academy (GFA) Staff.
1364 (b) GFA Staff shall be someone responsible for or familiar with the training program that will
1365 be delivered to students preparing to test for a particular certification.
1366 (c) The internal validation procedure will identify and verify the presence of each proposed
1367 test question in the lesson plans, Powerpoint presentations (or similar media), and/or
1368 handouts of the approved course of instruction.
1369 (3) An external validation shall be held to certify any test administered by GFSTC.
1370 (a) An external validation shall include representation from a minimum of five (5) fire
1371 departments. The maximum number shall be determined by the Executive Director based
1372 on the subject.
1373 (b) These representatives shall have demonstrated a level of understanding of the subject
1374 matter being validated through experience, knowledge, and/or certifications for the level
1375 being identified. It is preferred that they hold the level of certification that they are
1376 validating.
1377 (c) Each department shall be limited to one vote on each test item.
1378 (d) During external validation, the department representatives shall verify the presence of each
1379 proposed test question in various approved reference materials, but especially the lesson
1380 plans, Powerpoint presentations (or similar media), and/or handouts of the approved course
1381 of instruction.
1382 (e) Written and skills test analysis is conducted anytime the test bank is updated, the NFPA
1383 standard changes, an excessively large percentage of candidates miss a particular skill or
1384 test question or the validity of a skill is in doubt.

1385 Authority: O.C.G.A. §25-4-7.

1386

1387 **205-1-5-.03 Course Evaluations.**

- 1388 (1) GFSTC shall treat all candidates in a fair and impartial manner.
1389 (2) The Georgia Firefighter Standards and Training Council attempts to comply with reasonable
1390 accommodation requests set forth in the *Americans with Disabilities Act*.
1391 (a) All requests should be in writing and, when required, accompanied by **an affidavit from a**
1392 **qualified medical professional** ~~a physician's affidavit~~ with **the doctor's** ~~physician's~~
1393 signature.
1394 (b) In the case of a learning disability there should also be documentation from a state
1395 accredited high school verifying the candidate has a reading comprehension disability and
1396 recommends written exams be administered orally.

- 1397 (c) Only the Volunteer Support Firefighter, Volunteer Suppression Firefighter, State
1398 Certification and Firefighter I written tests may be read to a candidate. The candidate and
1399 the reader shall each be given a copy of the test to use during the test. All tests shall be
1400 returned to the Proctor. **All candidates wishing to have a test read to them shall indicate**
1401 **the need for this accommodation during preregistration.**
- 1402 (d) **Under no circumstance will a reading assistance device that records the information from**
1403 **the test be allowed during test events. If a reading assistance device accommodation is**
1404 **requested, the manufacturer, model and serial number of any reading devices shall be**
1405 **submitted to GFSTC at least fourteen (14) calendar days prior to the test event. GFSTC**
1406 **shall notify the requestors department before the scheduled test whether or not we will**
1407 **allow the use of the device. Reading devices shall not be used on skills tests.**
- 1408 (3) GFSTC Staff, Proctors, and/or Monitors approved by GFSTC shall administer all tests required
1409 by the Council for all fire service personnel to complete the **registration**
1410 **qualification**/certification process. All skills tests required to complete a certification shall be
1411 observed by an Evaluator approved by GFSTC.
- 1412 (4) A Prerequisite Form shall be submitted to GFSTC by the fire department before an individual
1413 will be allowed to test.
- 1414 (5) The fire department shall complete and submit a Prerequisite Form to GFSTC **at least fourteen**
1415 **(14) calendar days prior to the** ~~by a date to be announced prior to each~~ test event for each level
1416 **registration** qualification/certification the department wishes an individual to attain. **Requests**
1417 **for accommodation shall be made in writing at this time. All requests for accommodation shall**
1418 **be approved by GFSTC Staff before any test event. Test event Proctors shall not have the**
1419 **authority to grant any request for accommodation.**
- 1420 (6) The Prerequisite Form shall ~~to~~ be signed by the fire chief or his/her designee to verify
1421 completion of all requirements for **registration** qualification/certification as approved by the
1422 Council.
- 1423 (7) A Prerequisite Form is required even if the candidate is retesting because he/she failed a test.
- 1424 (8) The fire department shall complete and submit a Prerequisite Form and pre-register each
1425 candidate for online testing prior to the candidate taking the exam.
- 1426 (9) All prerequisites are validated during the External validation process for the different levels of
1427 certification.
- 1428 (10) Candidates may re-test **up to two (2) times** in accordance with GFSTC policy and procedures
1429 before **retaking the course** ~~remediation~~ is required.
- 1430 (a) Reference lists and practice tests for use by the candidate may be found on the GFSTC
1431 website at www.gfstconline.org.
- 1432 (b) Candidates may also request, in writing, a student mastery from GFSTC documenting
1433 areas of weakness identified during the test.

1434 Authority: O.C.G.A. §§25-4-7, 25-4-8, and 25-4-9.

1435

1436 **205-1-5-.04 Test Administration.**

- 1437 (1) Procedures shall be in place to ensure security of certification test items, test banks, current
1438 and previous versions of test instruments and other associated materials as approved by the
1439 Council.
- 1440 (2) GFSTC shall approve and train individuals to administer and supervise all test events.

- 1441 (a) Proctors:
- 1442 1. Written and online certification test events shall be supervised and administered by a
- 1443 Proctor trained and approved by GFSTC.
- 1444 2. A Proctor shall supervise and administer a test event in accordance with all policies
- 1445 and procedures as approved by the Council.
- 1446 (b) Monitors:
- 1447 1. Skills evaluations shall be administered by a Monitor trained and approved by the
- 1448 GFSTC.
- 1449 2. A Monitor shall supervise and administer a skills evaluation in accordance with all
- 1450 policies and procedures as approved by the Council.
- 1451 (c) Evaluators:
- 1452 1. Each station in a skills evaluation shall be conducted under the supervision of an
- 1453 Evaluator trained and approved by GFSTC.
- 1454 2. An Evaluator shall supervise his/her assigned station(s) in accordance with all policies
- 1455 and procedures as approved by the Council.
- 1456 (3) Regional Test Centers and Sites
- 1457 (a) Testing is available to all candidates and is administered at the GFSTC Office and at
- 1458 Regional Test Sites and Test Centers located throughout the state.
- 1459 1. Scheduled dates and times of test and their locations are posted on the Test Event
- 1460 Calendar located on the GFSTC website at www.gfstconline.org.
- 1461 2. The fire department shall complete and submit a Prerequisite Form to GFSTC by a
- 1462 date to be announced prior to each test event for each level [registration](#)
- 1463 [qualification](#)/certification the department wishes an individual to attain before they will
- 1464 be allowed to take any tests.
- 1465 (b) Regional test centers and sites shall be approved by GFSTC.
- 1466 1. Regional Test Centers are locations that have the facilities to conduct written and/or
- 1467 online tests.
- 1468 2. Regional Test Sites are locations that have the facilities and equipment to conduct skills
- 1469 evaluations along with written and/or online tests.
- 1470 (c) Any site may be disassociated from the program at any time by a decision of GFSTC or
- 1471 the Regional Test Site/Center.

1472 Authority: O.C.G.A. §25-4-7.

1473

1474 **205-1-5-.05 Maintenance of Test Results.**

- 1475 (1) GFSTC shall maintain a record of all test events administered by GFSTC in its database. This
- 1476 record shall be permanent and ongoing.
- 1477 (2) GFSTC shall ensure that the test results for each candidate and the associated test instruments
- 1478 are securely maintained for an appropriate period of time. Records may be archived in a time
- 1479 frame as approved by the Council.

1480 Authority: O.C.G.A. §25-4-7.

1481

1482 **205-1-5-.06 Reciprocity.**

1483 (1) GFSTC will consider individual requests for reciprocity to candidates who are seeking
1484 ~~registration~~ **qualification**/certification.

1485 (2) Reciprocity allows a candidate to be entered into the GFSTC database and begin training for
1486 the next higher level of ~~registration~~ **qualification**/certification.

1487 (3) GFSTC will grant reciprocity for certifications on a case-by-case basis as determined by the
1488 Executive Director. GFSTC shall consider granting reciprocity on two levels.

1489 (a) Personnel who have completed training toward State ~~Registration~~
1490 **Qualification**/Certification shall:

1491 1. Submit documentation of completion of training for review by GFSTC for equivalency
1492 to the minimum training required and approved by the Council. Training
1493 documentation includes transcripts, certificates, or other supporting records.

1494 2. Be required to pass the State of Georgia tests for the level they are requesting.

1495 3. Shall have the fire department submit the appropriate form as approved by the Council.

1496 (b) Personnel who are seeking **national** certification shall:

1497 1. Submit documentation of completion of training for review by GFSTC for equivalency
1498 to the minimum training required and approved by the Council.

1499 a. Training documentation includes transcripts, certificates, or other supporting
1500 records.

1501 b. Certificates shall display a legible seal and certification number, if applicable.

1502 c. GFSTC Staff shall access the certifying entity's database to verify the certification.
1503 If the database is not accessible to GFSTC Staff the candidate shall furnish contact
1504 information for records verification.

1505 2. Be required to pass the State of Georgia tests for the level they currently hold.

1506 3. Shall have the fire department submit the appropriate form as approved by the Council.

1507 (4) GFSTC acceptance of reciprocity in no way relieves the candidate from training and testing
1508 requirements of the local fire department.

1509 Authority: O.C.G.A. §25-4-7.

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**CHAPTER 205-1-6:
Professional Standards**

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205-1-6-.01 Review of Criminal History Reports.

- (1) GFSTC Staff shall review criminal history reports on all newly appointed/hired personnel seeking ~~registration~~ **qualification**/certification.
- (2) Criminal history documents used to determine eligibility for fire service personnel must be current.
- (3) GFSTC Staff shall successfully complete training required by the Georgia Bureau of Investigation in order to review criminal history reports.

Authority: O.C.G.A. §§25-4-7, and 25-4-8.

205-1-6-.02 Inquiries into Complaints.

- (1) GFSTC may conduct inquiries into complaints when necessary on a case-by-case basis.
- (2) Case files shall be maintained on all cases. These files shall be scanned and updated as necessary. Case files may be archived in a time frame as approved by the Council.

Authority: O.C.G.A. §25-4-7.

CHAPTER 205-1-7

Studies for the Improvement of the Fire Service

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205-1-7-.01 Studies for the Improvement of the Fire Service.

The Council shall make, cause to be made or support needed studies for the improvement of education and training or recruitment of fire service personnel.

Authority: O.C.G.A. §25-4-7.



CHAPTER 205-1-8

Authority to Exceed Minimum Standards

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205-1-8-.01 Established Minimum Standards.

Standards established within the Rules & Regulations and Policy & Procedures of the Georgia Firefighters Standards and Training Council are the minimum qualifications that must be met to become a legally organized fire department or ~~Registered~~ **Qualified**/Certified firefighter. Fire departments are not restricted from exceeding these requirements and are encouraged to do so.

Authority: O.C.G.A. §25-4-11



1633 **CHAPTER 205-1-9**

1634 **Submission of False Information to GFSTC**

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1636 **205-1-9-.01 Supplying or Condoning the Submission of False Information to GFSTC.**

1637 A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or
1638 device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes
1639 or uses any false writing or document, knowing the same to contain any false, fictitious, or
1640 fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of
1641 state government or of the government of any county, city, or other political subdivision of this
1642 state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by
1643 imprisonment for not less than one nor more than five years, or both.

1644
1645 **205-1-9-.02 Council Action on Submission of False Information.**

1646 The Council shall upon review of any evidence of false information and with the recommendation
1647 of the Executive Director take the appropriate action(s) based on the evidence as provided.

1648
1649 Authority: §16-10-20.

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1652 **Notes.**

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1654 (1) Current contact information may be found at www.gfstconline.org

1655 Authority. - O.C.G.A. §§25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, and 50-13-21.

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1658 **Severability.**

1659 If any rule or portion thereof contained in this chapter is held invalid by a court of competent
1660 jurisdiction, the remainder of the rules herein and the applicability of such provisions to other
1661 circumstances shall not be affected thereby.

1662 Authority. - O.C.G.A. §§25-4-3, 25-4-6, 25-4-7, 25-4-7.1, 33-2-9, and 50-13-21.

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1665 **NOTE: GFSTC Policy & Procedures are being developed to further explain and clarify**
1666 **these Rules & Regulations.**

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GLOSSARY OF TERMS

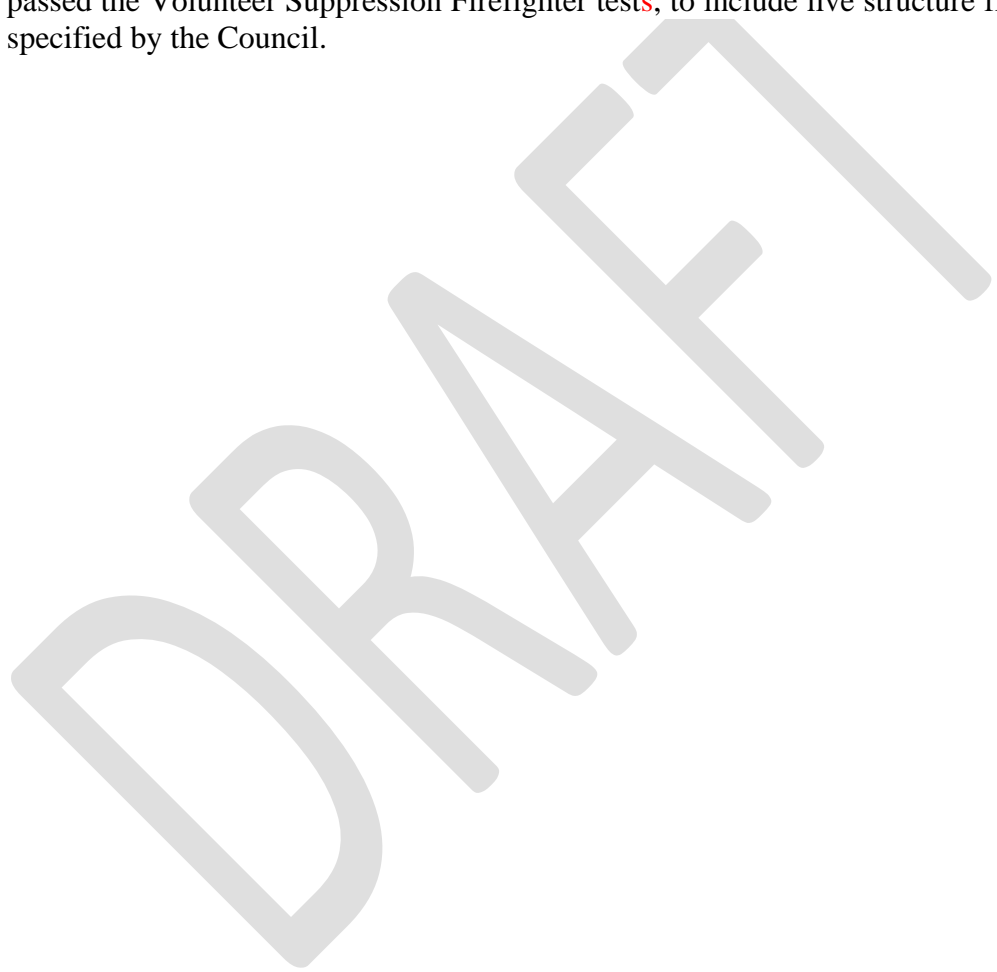
- (1) "Airport"** means any airport located in this state which has regularly scheduled commercial air carrier service or commuter airline service as required for certification under Section 139.49 of the Federal Aviation Administration regulations.
- (2) "Airport Firefighter"** means any person assigned to any airport located in this state that performs the duties of aircraft fire fighting or rescue.
- (3) "Candidate"** means a prospective firefighter who has not yet been certified by the Council as having met the requirements of this chapter.
- (4) "Certified"** means any individual requiring state certification who has been certified as having met the requirements established by the Council.
- (5) "Certified Firefighter" or "State Certified Firefighter"** means any firefighter who has been certified by the Council as having met the requirements of this chapter.
- (6) "Compensation"** means paid on an hourly or salaried basis.
- (7) "Continued Annual Training"** means the professional development training needed to meet minimum requirements to maintain certification(s)/**qualification registration** each calendar year as approved by the Fire Chief.
- (8) "Continued Certification"** means having met the minimum professional development training required each calendar year for those individuals who are certified by the Georgia Firefighter Standards and Training Council to maintain their certification(s).
- (9) "Council"** means for the purpose of these Rules and Regulations the Georgia Firefighter Standards and Training Council.
- (10) "Decertification"** means an adverse action taken by the Council to revoke an individual's certification when the individual commits any act in violation of Georgia State Law and Rules & Regulations of the Georgia Firefighter Standards and Training Council.
- (11) "Designee"** means the representative designated by the fire chief to deal with matters of the Council.
- (12) "Evaluator"** means an individual approved and trained by GFSTC to observe candidates as they perform during a skills evaluation.
- (13) "Executive Director"** means for the purpose of this Chapter the executive director of the Georgia Firefighter Standards and Training Council.
- (14) "External Validation"** means a validation conducted by GFSTC Staff and qualified representatives of local fire departments to ensure that questions in the test instrument are legitimate and can be found in the instructional materials used in the training program for which the students are seeking certification.
- (15) "Fire and Life Safety Educator"** means a person who is trained to deliver fire and life safety training programs to the general public.
- (16) "Fire Chief"** means the Chief Administrative Officer of a Fire Department.
- (17) "Fire department"** means any department, agency, organization, or company operating in this state with the intent and purpose of carrying out the duties, functions, powers, and responsibilities normally associated with a fire department and which is authorized to exercise the general and emergency powers enumerated in O.C.G.A. 25-3-1 and 25-3-2. These duties, functions, powers, and responsibilities include but are not limited to the protection of life and property against fire, explosions, or other hazards.

- 1715 **(18) “Fire Department Training Officer”** means the person responsible for administrative work
1716 in planning, organizing, coordinating, and directing training activities of the Fire
1717 Department.
- 1718 **(19) “Firefighter”** means any able-bodied person at least 18 years of age who has been duly
1719 appointed by a legally constituted fire department and who has the responsibility of
1720 preventing and suppressing fires, protecting life and property, and performing other duties
1721 enumerated in O.C.G.A. 25-3-1 and 25-3-2.
- 1722 **(20) “Fire Inspector”** means a person who is trained to perform fire and life safety inspections
1723 of all types of new construction and existing occupancies.
- 1724 **(21) “Fire Investigator”** means a person who is trained to investigate and determine fire cause
1725 and origin.
- 1726 **(22) “Fire Service Instructor”** means the person responsible for delivering instruction
1727 effectively from prepared materials at the direction, and often under the supervision, of the
1728 Fire Department Training Officer.
- 1729 **(23) “Full-time” or “Career”** means employed for compensation on a basis of at least 40 hours
1730 per week by any municipal, county, state, or private incorporated fire department.
- 1731 **(24) “Georgia Fire Academy” or “GFA”** means a division of the Georgia Public Safety Training
1732 Center that is responsible for training fire service personnel.
- 1733 **(25) “GFSTC”** means the Executive Director and personnel of the Georgia Firefighter Standards
1734 and Training Council.
- 1735 **(26) “GFSTC Staff”** means the personnel who work under the direction of the Executive
1736 Director.
- 1737 **(27) “Inmate Firefighter”** means an individual currently serving a sentence as a Georgia
1738 Department of Corrections inmate and currently enrolled, or who has successfully
1739 completed, the Georgia Department of Corrections Inmate Firefighter training program, and
1740 is recognized by the Georgia Department of Corrections as such.
- 1741 **(28) “Instructor Guide”** means instructional materials, including lesson plans, Powerpoint (or
1742 similar presentation media), and handouts, used by an instructor to deliver information and
1743 skills to students.
- 1744 **(29) “Internal Validation”** means a validation conducted by GFSTC and GFA Staff before an
1745 external validation to ensure that information contained in an Instructor Guide matches
1746 questions in the test bank.
- 1747 **(30) “Live Fire Training”** means a structure fire control class conducted by the Georgia Fire
1748 Academy or a structure fire control class conducted at another location where at least one
1749 qualified instructor has completed the “Structural Fire Control Instructor” course and
1750 conducted in accordance with the current edition of NFPA 1403.
- 1751 **(31) “Monitor”** means an individual approved and trained by GFSTC to supervise a skills
1752 evaluation.
- 1753 **(32) “Part-time”** means employed for compensation for an average of less than 30 hours per
1754 week by any municipal, county, state, or private incorporated fire department.
- 1755 **(33) “Probation”** means an action taken by Council when certified personnel commit acts in
1756 violation of the Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter
1757 Standards and Training Council.

- 1758 **(34)** “**Proctor**” means an individual approved and trained by GFSTC to supervise and administer
1759 a written or online test event.
- 1760 **(35)** “**Professional Development**” means training that meets a national or state standard, or
1761 addresses a specific area of local service delivery (this does not include daily duties such as
1762 maintenance, territory study, equipment checks, etc., unless it is for a recruit or probationary
1763 personnel) and performed in a classroom, at a conference, a drill field setting, etc. with
1764 instruction by an individual deemed to be qualified by the fire chief.
- 1765 **(36)** “**Qualified**” means that the recruit has completed required training and testing and that the
1766 fire department has submitted necessary paperwork to GFSTC verifying that the recruit has
1767 met the necessary requirements as approved by the Council.
- 1768 **(37)** “**Recertification**” means restoring the certification(s) to those individuals who have lost
1769 their certification(s).
- 1770 **(38)** “**Reciprocity**” means the process of reviewing training documentation provided to GFSTC
1771 by a candidate or a department requesting the opportunity to enter a training program at the
1772 next higher level above the level being requested or credit for prior training to be considered
1773 toward ~~registration~~ **qualification**/certification requirements.
- 1774 **(39)** “**Records Review**” means a review of records developed at the local fire department to be
1775 maintained and available for review upon request by GFSTC.
- 1776 **(40)** “**Recruit**” means a prospective firefighter who has not yet been certified or **qualified**
1777 ~~registered~~ by the Council as having met the requirements of O.C.G.A 25-4 and these Rules
1778 & Regulations.
- 1779 **(41)** “**Regional Test Center**” means a location that has the facilities to conduct written and/or
1780 online tests.
- 1781 **(42)** “**Regional Test Site**” means a location that has the facilities and equipment to conduct skills
1782 evaluations along with written and/or online tests.
- 1783 **(43)** “**Registered**” means that the fire department has submitted necessary paperwork to GFSTC
1784 to add the individual to the department’s roster and to document that the individual has
1785 completed minimum training as required under O.C.G.A 25-4 and these Rules &
1786 Regulations.
- 1787 **(44)** “**Registered Status**” means an individual’s information as listed in the GFSTC database.
- 1788 **(45)** “**Registered Volunteer**” means “Volunteer Suppression Firefighter”.
- 1789 **(46)** “**Request for Hearing**” means a clear written expression by the affected party or authorized
1790 representative on his/her behalf to indicate that he/she wants the opportunity to contest
1791 his/her case.
- 1792 **(47)** “**Re-Registration**” means restoring the registered status to those individuals who have lost
1793 their registered status.
- 1794 **(48)** “**Suspension**” means an action taken by GFSTC when non-certified personnel commit acts
1795 in violation of Rules & Regulations and/or Policy & Procedures of the Georgia Firefighter
1796 Standards and Training Council.
- 1797 **(49)** “**Test Bank**” means the computer program containing all of the questions used to develop a
1798 certification test.
- 1799 **(50)** “**Test Event**” means any written, skills, online or oral test occurrence administered by
1800 GFSTC Staff or Proctors approved by GFSTC.

- 1801 **(51) “Test Instrument”** means a written, skills or other approved evaluation method(s).
- 1802 **(52) “Validation”** means the process of confirming that the information in test banks and
1803 instructor guides match.
- 1804 **(53) "Volunteer"** means not employed for compensation but appointed, registered **with the**
1805 **GFSTC**, and ~~regularly~~ enrolled to serve as a firefighter for any municipal, county, state, or
1806 private incorporated fire department.
- 1807 **(54) “Volunteer Support Firefighter”** means a **registered** firefighter who has been **registered**
1808 **with the GFSTC and** trained to the level of Volunteer Support Firefighter and passed the
1809 Volunteer Support Firefighter test as specified by the Council.
- 1810 **(55) “Volunteer Suppression Firefighter”** means a **registered** firefighter who has been
1811 **registered with the GFSTC and** trained to the level of Volunteer Suppression Firefighter and
1812 passed the Volunteer Suppression Firefighter tests, to include live structure fire training, as
1813 specified by the Council.

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APPENDIX A

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1841 **A-205-1-2-.07 Minimum Equipment Required for Apparatus Other Than Fire Department** 1842 **Pumper and ARFF Apparatus.**

1843 (1) A fire station shall possess a compliant fire department apparatus in order to receive a
1844 Certificate of Compliance. This section allows for compliance for stations that house vehicles
1845 other than a fire department pumper or ARFF apparatus and establishes minimum equipment
1846 for the apparatus in those stations with one of the following types of apparatus:

1847 (2) Aerial apparatus housed in a fire station with no pumper must carry the following minimum
1848 equipment:

1849 (a) One (1) aerial ladder/elevating platform

1850 (b) Annual tests

1851 (c) One (1) elevated stream device

1852 (d) One (1) 500 gpm or larger adjustable nozzle

1853 (e) One (1) 10' or longer fire service rated folding ladder

1854 (f) Two (2) 16' or longer fire service rated roof ladders

1855 (g) One (1) 24' or longer fire service rated extension ladder

1856 (h) One (1) 35' or longer fire service rated extension ladder

1857 (i) One (1) 14' or longer combination fire service rated ladder

1858 (j) Two (2) flathead axes

1859 (k) Three (3) pick-head axes

1860 (l) Four (4) 6' or longer pike poles

1861 (m) Two (2) 3' to 4' plaster hooks with D-handle

1862 (n) Two (2) crow or pry bars

1863 (o) Two (2) claw or Halligan-rated tools

1864 (p) Two (2) 12 lb. sledge hammers

1865 (q) Four (4) portable hand lights

1866 (r) One (1) approved dry chemical portable fire extinguisher, minimum 80 BC

1867 (s) Four (4) SCBA with four (4) spare cylinders

1868 (t) One (1) first aid kit

1869 (u) Six (6) salvage covers 12' X 14'

1870 (v) One (1) 3,000 watt Electric generator

1871 (w) Three (3) 500 watt portable flood lights

1872 (x) One (1) 5,000 cfm smoke ejector or positive pressure ventilation fan

1873 (y) One (1) portable thermal cutting unit

1874 (z) One (1) power saw (chain or heavy-duty rotary rated)

1875 (aa) Four (4) combination spanner wrenches

- 1876 (bb) Two (2) scoop shovels
- 1877 (cc) One (1) pair of 24" bolt cutters
- 1878 (dd) Four (4) ladder belts
- 1879 (ee) One (1) 150' light-use safety rope
- 1880 (ff) One (1) 150' general-use safety rope
- 1881 (gg) One (1) 150' utility rope having a breaking strength of at least 5000 lbs.
- 1882 (hh) One (1) box of tools
- 1883 i. One (1) hacksaw with three (3) blades
- 1884 ii. One (1) keyhole saw
- 1885 iii. One (1) 12" pipe wrench
- 1886 iv. One (1) 24" pipe wrench
- 1887 v. One (1) ball peen hammer
- 1888 vi. One (1) pair of tin snips
- 1889 vii. One (1) pair of pliers
- 1890 viii. One (1) pair of lineman's pliers
- 1891 ix. Assorted rated of screwdrivers
- 1892 x. Assorted adjustable wrenches
- 1893 xi. Assorted combination wrenches
- 1894 (ii) Two (2) wheel chocks
- 1895 (jj) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 1896 to each member it is not necessary to be on apparatus.)
- 1897 (kk) Five (5) fluorescent orange traffic cones
- 1898 (ll) One (1) rubber mallet
- 1899 (mm) One (1) double female adapter sized to fit 2½" or larger fire hose
- 1900 (nn) One (1) double male adapter sized to fit 2½" or larger fire hose
- 1901 (oo) Two (2) hydrant wrenches
- 1902 (pp) One (1) mounted radio
- 1903 (qq) One (1) portable radio
- 1904 (3) Air/Light apparatus housed in a fire station with no pumper must carry the following minimum
- 1905 equipment:
- 1906
- 1907 (4) Brush apparatus housed in a fire station with no pumper must carry the following minimum
- 1908 equipment:
- 1909 (a) One (1) 100' booster hose with minimum 30 gpm adjustable nozzle
- 1910 (b) Two (2) hard suction 10' X 2" is pump is so plumbed
- 1911 (c) One (1) high pressure abrasion-resistant fill hose 25' X 1½"

- 1912 (d) Six (6) lightweight forestry hoses 50' X 1½"
- 1913 (e) Six (6) lightweight forestry hoses 50' X 1"
- 1914 (f) One (1) high pressure garden hose 50' X ¾"
- 1915 (g) Two (2) forester twin tip 1" nozzles
- 1916 (h) Two (2) adjustable barrel ¾" nozzles
- 1917 (i) Two (2) combination 1" nozzles
- 1918 (j) One (1) foam air-aspirated 1" nozzle
- 1919 (k) One (1) 2½" X 1½" reducer
- 1920 (l) Two (2) 1½" X 1" reducers
- 1921 (m) Two (2) 1" X ¾" reducers
- 1922 (n) Two (2) 1½" NH X 1½" NPSH adapters
- 1923 (o) Two (2) 1" NPSH X 1" NH adapters
- 1924 (p) Two (2) 1" NH X 1" NPSH adapters
- 1925 (q) One (1) gated wye 2½" female by two (2) 1½" male
- 1926 (r) One (1) foot valve strainer 2" or 1½"
- 1927 (s) Two (2) spanner wrenches
- 1928 (t) One (1) hydrant wrench
- 1929 (u) Assorted gaskets
- 1930 (v) Tees
- 1931 (w) Shut-offs
- 1932 (x) One (1) double female adapter sized to fit 2½" or larger fire hose
- 1933 (y) One (1) double male adapter sized to fit 2½" or larger fire hose
- 1934 (z) Hose clamp
- 1935 (aa) Wands and various spray tips
- 1936 (bb) Rake
- 1937 (cc) Pulaski
- 1938 (dd) Shovel
- 1939 (ee) Torch
- 1940 (ff) Collapsible back pack pump
- 1941 (gg) Mechanics tools
- 1942 (hh) Files
- 1943 (ii) Spark plugs
- 1944 (jj) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 1945 to each member it is not necessary to be on apparatus.)
- 1946 (5) Fire boats shall have a minimum 500 gpm pump. If housed in a fire station/boat house with
- 1947 no pumper the fire boat must carry the following minimum equipment:

- 1948 (a) One (1) pry or crow bar
- 1949 (b) One (1) 24" bolt cutter
- 1950 (c) One (1) pike pole (6' or longer)
- 1951 (d) One (1) adjustable hydrant wrench
- 1952 (e) One (1) sprinkler shutoff wedge
- 1953 (f) One (1) utility rope (100' or longer)
- 1954 (g) One (1) portable extinguisher 2-A: 10-B: C
- 1955 (h) One (1) dry chemical extinguisher 80-B:C
- 1956 (i) One (1) flat head axe
- 1957 (j) Four (4) spanner wrenches
- 1958 (k) One (1) rope in a throw bag (75')
- 1959 (l) One (1) SCBA with spare cylinder per crew member
- 1960 (m) One (1) rated III personal floatation device for each crew member.
- 1961 (n) 200' of 1½", 1¾", or 2" fire hose with two (2) combination nozzles minimum 95 gpm
- 1962 (o) One (1) million candlepower (1,000,000) portable search light
- 1963 (p) Two (2) boat hooks minimum 12'
- 1964 (q) One (1) rated IV throw-able floatation device
- 1965 (r) Fire department radio system installed on the vessel
- 1966 (s) One (1) VHF-FM radio
- 1967 (t) Hailer for giving audible signals to persons on the vessel and for short-range direct voice
- 1968 communications
- 1969 (u) Up-to-date navigational publications for the intended operational area
- 1970 (v) One (1) illuminated compass
- 1971 (w) One (e) GPS and chart plotter
- 1972 (x) Electronic depth sounding apparatus
- 1973 (6) Heavy Rescue apparatus housed in a fire station with no pumper must carry the following
- 1974 minimum equipment:
- 1975
- 1976 (7) Mobile Water Supply (Tanker/Tender) apparatus housed in a fire station with no pumper must
- 1977 carry the following minimum equipment:
- 1978 (a) 1000 gallon water tank
- 1979 (b) 200 feet of 2½" or larger fire hose
- 1980 (c) 400 feet of 1½", 1¾", or 2" fire hose with two hand line nozzles, 95 gpm minimum
- 1981 (d) 20 feet of suction hose with strainer
- 1982 (e) One (1) flat head or pick head ax
- 1983 (f) One (1) 6' or longer pike pole or plaster hook

- 1984 (g) One(1) dry chemical portable fire extinguisher 80 BC
- 1985 (h) One (1) 2½ gallon or larger water extinguisher
- 1986 (i) One (1) SCBA with spare cylinder available to anyone assigned to the vehicle
- 1987 (j) One (1) first aid kit
- 1988 (k) Two (2) combination spanner wrenches
- 1989 (l) One (1) hydrant wrench
- 1990 (m) One (1) double female adapter sized to fit 2½” or larger fire hose
- 1991 (n) One (1) double male adapter sized to fit 2½” or larger fire hose
- 1992 (o) Two (2) or more wheel chocks
- 1993 (p) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 1994 to each member it is not necessary to be on apparatus.)
- 1995 (q) Five (5) fluorescent orange traffic cones
- 1996 (r) Five (5) illuminated warning devices such as highway flares, unless cones have
- 1997 illuminating devices
- 1998 (s) One (1) automatic external defibrillator
- 1999 (t) One (1) rubber mallet
- 2000 (8) Rescue or Squad apparatus housed in a fire station with no pumper must carry the following
- 2001 minimum equipment:
- 2002 (a) Two (2) SCBA with two (2) Spare Cylinders
- 2003 (b) Extrication Equipment: Spreader/cutter, rams, & power plant
- 2004 (c) One (1) gas can – 5 gal.
- 2005 (d) Rescue Jacks for vehicle stabilization , spare straps , footprint pads
- 2006 (e) One (1) reciprocating saw, spare blades
- 2007 (f) Extension cord 100’
- 2008 (g) Porta Power set
- 2009 (h) Air Chisel set w/ 2 air cylinders
- 2010 (i) Hand tools - set of screwdrivers , flat tip , Phillips tip, wire cutters , Hammers – standard
- 2011 claw, ball peen , small sledge
- 2012 (j) Socket set
- 2013 (k) Flat Head Axe
- 2014 (l) Halligan tool
- 2015 (m) Pick Head Axe
- 2016 (n) Sledge hammer
- 2017 (o) Shovels – flat and round tip
- 2018 (p) Pry Bar – optional
- 2019 (q) Pike poles – short 6’ , medium 8’
- 2020 (r) Webbing 25 ‘ pieces

- 2021 (s) Rescue Rope 125'
- 2022 (t) Utility Rope
- 2023 (u) Four (4) standard Carabiners (20,000 lb. breaking strength)
- 2024 (v) Two (2) ladder belt Carabiners (20,000 lb. breaking strength)
- 2025 (w) Class 3 rescue harness
- 2026 (x) Stokes basket w/ lifting bridle
- 2027 (y) Backboard w/ straps
- 2028 (z) Cribbing – 2x4 , 2 crates , 4x4 – 2crates , wood wedges – small and large ,
- 2029 (aa) Stair step cribbing – 2 sets
- 2030 (bb) Medical equipment : jump bag , 02 w/bag
- 2031 (cc) AED
- 2032 (dd) One (1) ANSI approved traffic vest per assigned seating position (exception: if
- 2033 assigned to each member it is not necessary to be on apparatus.)
- 2034 (9) Service apparatus housed in a fire station with no pumper must carry the following minimum
- 2035 equipment:
- 2036 (a) Four (4) SCBA with four (4) extra cylinders
- 2037 (b) Six (6) salvage covers (minimum 12' X 14')
- 2038 (c) One (1) 3,000 watt Electric generator
- 2039 (d) Three (3) 500 watt portable flood lights
- 2040 (e) One (1) 5,000 cfm smoke ejector
- 2041 (f) One (1) portable thermal cutting unit
- 2042 (g) One (1) power saw (chain or heavy-duty rotary rated)
- 2043 (h) Four (4) electric handlights
- 2044 (i) Two (2) 3' or 4' pike poles or plaster hooks
- 2045 (j) Four (4) 6' or longer pike poles or plaster hooks
- 2046 (k) One (1) mounted radio
- 2047 (l) One (1) portable radio
- 2048 (m) One (1) 24' or longer fire service rated extension ladder
- 2049 (n) One (1) 16' or longer fire service rated roof ladder
- 2050 (o) One (1) 10' or longer fire service attic ladder
- 2051 (p) One (1) 14' or longer fire service combination ladder
- 2052 (q) One (1) ANSI approved traffic vest per assigned seating position (exception: if assigned
- 2053 to each member it is not necessary to be on apparatus.)
- 2054 (10) Trench Rescue apparatus housed in a fire station with no pumper must carry the following
- 2055 minimum equipment:
- 2056
- 2057

APPENDIX B

2058

2059 **A205-1-3-.04-(6)(a)5. List of possible skills that might be used in training of fire service**
2060 **personnel in various levels of State Certification.**

2061

2062 **FIREFIGHTER:**

- 2063 • Personal Protective Equipment (PPE)
 - 2064 ○ Don Personal Protective Equipment
- 2065 • Breathing Air Conservation Techniques
- 2066 • Emergency SCBA Procedures
 - 2067 ○ Emergency Bypass/Purge Valve
- 2068 • Emergency Escape Methods
 - 2069 ○ SCBA Use In Restricted Passages
 - 2070 ○ Escaping a Hazardous Area Using a Hoseline
 - 2071 ○ Safe Haven
- 2072 • Fire Attack Methods
 - 2073 ○ Interior Attack At Grade
 - 2074 ○ Interior Attack Above Grade
 - 2075 ○ Interior Attack Below Grade
 - 2076 ○ Vehicle Fire Attack
- 2077 • Forcible Entry
 - 2078 ○ Forcible Entry Out-Swinging Door
 - 2079 ○ Forcible Entry In-Swinging Door
 - 2080 ○ Forcible Entry Checkrail Window
- 2081 • Search & Rescue
 - 2082 ○ Primary Search Operation
 - 2083 ○ Harness Drag
 - 2084 ○ Bring Unconscious Victim Down a Ladder
- 2085 • Ladders
 - 2086 ○ Carry, Position, & Beam-Raise a Ladder
 - 2087 ○ Carry, Position, & Flat-Raise a Ladder
 - 2088 ○ Securing to a Ladder
- 2089 • Ventilation
 - 2090 ○ Ventilate a Pitched Roof with an Axe
 - 2091 ○ Ventilate Using PPV
- 2092 • Water Supply & Hose

- 2093 • Salvage & Overhaul
- 2094 ○ Opening a Ceiling
- 2095 • Basic First Aid
- 2096
- 2097

2098 **AIRPORT FIREFIGHTER:**

- 2099 • Identify Response Routes
- 2100 • Operation & Use of Radio Equipment
- 2101 • Calling Another Unit By Radio
- 2102 • Obtaining Air Traffic Control Clearance
- 2103 • Evacuation from an Intact Damaged Aircraft
- 2104 • Evacuation from a Burning Aircraft
- 2105 • Dry Chemical Application on Pooled Fuel Fires
- 2106 • Hand Line Application on Pooled Fuel Fires
- 2107 • Turret Application on Pooled Fuel Fires
- 2108 • Extinguish a Three-Dimensional Fuel Fire
- 2109 • Extinguish an Aircraft Cabin Fire
- 2110 • Extinguish an Aircraft Engine Fire: Propeller
- 2111 • Extinguish an Aircraft Engine Fire: Jet
- 2112 • Extinguish an Aircraft APU Fire
- 2113 • Extinguish an Aircraft Wheel Assembly Fire

2114

2115 **APPARATUS OPERATOR:**

- 2116 • Recognize of system problems during routine tests, inspections & servicing of
- 2117 department apparatus.
- 2118 • Perform routine tests, inspections & service for the above list of items and correct any
- 2119 deficiencies noted, according to department policies & procedures.
- 2120 • Battery(ies)
- 2121 • Braking system
- 2122 • Coolant system
- 2123 • Electrical system
- 2124 • Fuel
- 2125 • Hydraulic fluids
- 2126 • Oil
- 2127 • Tires

- 2128 • Steering system
- 2129 • Belts
- 2130 • Tools, appliances, & equipment
- 2131 • Document the routine tests, inspections, & servicing functions.
- 2132 • Operate a fire department vehicle, given a predetermined route on a public right-of-way
- 2133 that incorporates the following maneuvers & features:
- 2134 • Four left & four right turns
- 2135 • A straight section of urban business street or a two-lane rural road at least one mile in
- 2136 length
- 2137 • One through-intersection & two intersections where a stop has to be made
- 2138 • One curve, either left or right
- 2139 • Operate a fire department vehicle under adverse environmental or driving surface
- 2140 conditions.
- 2141 • Demonstrate fire department vehicle backing evolutions.
- 2142 • Operate of fire department vehicles around obstructions on a roadway.
- 2143 • Operate fire department vehicles while executing a 180 degree turn in a confined area.
- 2144 • Use mirrors, judge vehicle clearance & safely operate the vehicle.
- 2145 • Maintain vehicle control while accelerating, decelerating, & turning fire department
- 2146 vehicles.
- 2147 • Maintain reasonable speed for road, adverse environmental & surface conditions.
- 2148

2149 **COMPANY OFFICER:**

- 2150 • Demonstrate the ability to write reports.
- 2151 • Demonstrate the ability to effectively operate at all levels in the incident management
- 2152 system used by the local fire department.
- 2153 • Assign tasks or responsibilities to unit members at an emergency operation.
- 2154 • Assign tasks or responsibilities to unit members under non-emergency conditions.
- 2155 • Direct unit members during a training evolution.
- 2156 • Apply human resource policies & procedures.
- 2157 • Coordinate the completion of assigned tasks & projects by crew members.
- 2158 • Develop a pre-incident plan.
- 2159 • Develop an initial action plan to control an emergency.
- 2160 • Apply safety regulations at the unit level.
- 2161

2162 **CHIEF OFFICER:**

- 2163 • Establish personnel assignments.

- 2164 • Develop a divisional or departmental budget.
- 2165 • Use evaluative methods to solicit & award bids.
- 2166 • Use evaluative methods to direct the development, maintenance, & evaluation of a
2167 department record-keeping system.
- 2168 • Review current policies, then evaluate the need for and supervise the development of a
2169 new or revised policy or procedure.
- 2170 • Research and evaluate training requirements and building & facility needs necessary to
2171 meet departmental training goals.
- 2172 • Prepare an action plan for a multiple agency incident.
- 2173 • Develop and conduct a post-incident analysis of a multi-agency incident.

2174

2175 **FIRE & LIFE SAFETY EDUCATOR:**

- 2176 • Document public fire & life safety educational activities.
- 2177 • Maintain a work schedule of all FLSE activities.
- 2178 • Select instructional materials.
- 2179 • Maintain safety during fire and life safety education activities.
- 2180 • Present a lesson.
- 2181 • Notify the public of a scheduled event.
- 2182 • Distribute educational information.
- 2183 • Administer an evaluation instrument.
- 2184 • Score an evaluation instrument.

2185

2186 **FIRE INSPECTOR:**

- 2187 • Prepare written correspondence to communicate fire protection & prevention practices.
- 2188 • Prepare inspection reports of a field inspection.
- 2189 • Investigate common complaints of a reported situation or condition.
- 2190 • Maintain files.
- 2191 • Identify the occupancy classification of a single-use occupancy.
- 2192 • Compute the allowable occupant load of a single-use occupancy or portion thereof.
- 2193 • Inspect means of egress elements of an existing building.
- 2194 • Verify the type of construction for an addition or remodeling project.
- 2195 • Determine operational readiness of existing fixed fire suppression systems.
- 2196 • Determine operational readiness of existing fire detection & alarm systems.
- 2197 • Determine operational readiness of existing portable fire extinguishers.
- 2198 • Recognize hazardous conditions involving equipment, processes, & operations.

- 2199 • Compare an approved plan to an installed fire protection system.
- 2200 • Verify that emergency planning and preparedness measures are in place and have been
- 2201 practiced.
- 2202 • Inspect emergency access for a site so that the required access for emergency responders
- 2203 is maintained.
- 2204 • Verify code compliance for incidental storage, handling, and use of flammable and
- 2205 combustible liquids & gases.
- 2206 • Verify code compliance for incidental storage, handling, and use of hazardous materials.
- 2207 • Recognize a hazardous fire growth potential in a building or space.

2208

2209 **FIRE INVESTIGATOR:**

- 2210 • Secure the fireground.
- 2211 • Conduct an exterior & interior survey.
- 2212 • Interpret & correlate burn patterns.
- 2213 • Examine and remove fire debris.
- 2214 • Reconstruct the area of origin.
- 2215 • Inspect the performance of building systems.
- 2216 • Discriminate the effects of explosions from other types of damage.
- 2217 • Diagram the scene.
- 2218 • Photographically document the scene.
- 2219 • Construct investigative notes.
- 2220 • Manage victims and fatalities.
- 2221 • Locate, collect, & package evidence.
- 2222 • Select evidence for analysis.
- 2223 • Maintain a chain of custody.
- 2224 • Develop an interview plan.
- 2225 • Conduct interviews or interrogations.
- 2226 • Evaluate interview information.
- 2227 • Gather reports and records for use in court.
- 2228 • Establish evidence as to motive and/or opportunity.
- 2229 • Prepare a written investigative report.
- 2230 • Express investigative findings verbally.

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2233

APPENDIX C

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205-1-3-.04 Classifications of Fire Service Personnel.

- 6. State Certified Fire Instructor:*

 - a. A Fire Instructor shall be required to be trained to the level of Fire Instructor I and shall complete all requirements to become a State Certified Fire Instructor and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia Firefighter Standards and Training Council.
 - b. The Fire Instructor shall pass the state certification tests as approved by the Council.
 - c. Upon completion of all training and testing requirements, the fire department shall complete a Certification Package and submit a Certification Application or Compliance Request (Short) form for the candidate.

- 7. State Certified Fire Department Training Officer:*

 - a. A Fire Department Training Officer shall be required to be trained to the level of Fire Instructor II, shall complete all requirements to become a State Certified Fire Department Training Officer, including successful completion of the Fire Department Training Officer course by or through the Georgia Fire Academy or other training agency as approved by the Council, and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia Firefighter Standards and Training Council.
 - b. The Fire Department Training Officer shall pass the state certification tests as approved by the Council.
 - c. Upon completion of all training and testing requirements, the fire department shall complete a Certification Package and submit a Certification Application or Compliance Request (Short) form for the candidate.

- 8. State Certified Specialized Instructors*

 - a. A Specialized Instructor shall be a course-specific/task-specific certification as approved by the Council. These instructors shall demonstrate the ability to deliver knowledge and skills for specific fire service tasks. Instructors shall successfully complete the required course-specific training by or through the Georgia Fire Academy or other training agency as approved by the Council, to attain State Certification. State Certified Specialized Instructor courses may include:
 - i. Basic Firefighter Instructor
 - ii. Structure Fire Control Instructor.
 - i. Pressurized Container Fire Control Instructor
 - ii. Flammable Liquids Fire Control Instructor
 - iii. Hazardous Materials Curricula Train-the-Trainer
 - iv. NIMS 300/400 Train-the-Trainer
 - b. The Specialized Instructor shall pass the state certification tests as approved by the Council.

- 2274 c. Upon completion of all training and testing requirements, the fire department shall
2275 complete a Certification Package and submit a Certification Application or
2276 Compliance Request (Short) form for the candidate.
- 2277 9. State Certified Driver/Operator-Pumper:*
- 2278 a. A Driver/Operator-Pumper shall be required to be trained to the level of
2279 Driver/Operator-Pumper, shall complete all requirements to become a State
2280 Certified Driver/Operator-Pumper and be in compliance with O.C.G.A. Title 25-4
2281 and Rules & Regulations of the Georgia Firefighter Standards and Training
2282 Council.
- 2283 b. The Driver/Operator-Pumper shall pass the state certification tests as approved by
2284 the Council.
- 2285 c. Upon completion of all training and testing requirements, the fire department shall
2286 complete a Certification Package and submit a Certification Application or
2287 Compliance Request (Short) form for the candidate.
- 2288 10. State Certified Driver/Operator-Aerial*
- 2289 a. A Driver/Operator-Aerial shall be required to be trained to the level of
2290 Driver/Operator-Aerial, shall complete all requirements to become a State
2291 Certified Driver/Operator-Aerial and be in compliance with O.C.G.A. Title 25-4
2292 and Rules & Regulations of the Georgia Firefighter Standards and Training
2293 Council.
- 2294 b. The Driver/Operator-Aerial shall pass the state certification tests as approved by
2295 the Council.
- 2296 c. Upon completion of all training and testing requirements, the fire department shall
2297 complete a Certification Package and submit a Certification Application or
2298 Compliance Request (Short) form for the candidate.
- 2299 11. State Certified Driver/Operator-ARFF:*
- 2300 a. A Driver/Operator-ARFF shall be required to be trained to the level of
2301 Driver/Operator-ARFF, shall complete all requirements to become a State
2302 Certified Driver/Operator-ARFF and be in compliance with O.C.G.A. Title 25-4
2303 and Rules & Regulations of the Georgia Firefighter Standards and Training
2304 Council.
- 2305 b. The Driver/Operator-ARFF shall pass the state certification tests as approved by
2306 the Council.
- 2307 c. Upon completion of all training and testing requirements, the fire department shall
2308 complete a Certification Package and submit a Certification Application or
2309 Compliance Request (Short) form for the candidate.
- 2310 12. State Certified Driver/Operator-Tiller:*
- 2311 a. A Driver/Operator-Tiller shall be required to be trained to the level of
2312 Driver/Operator-Tiller, shall complete all requirements to become a State Certified
2313 Driver/Operator-Tiller and be in compliance with O.C.G.A. Title 25-4 and Rules
2314 & Regulations of the Georgia Firefighter Standards and Training Council.
- 2315 b. The Driver/Operator-Tiller shall pass the state certification tests as approved by
2316 the Council.

2317 c. Upon completion of all training and testing requirements, the fire department shall
2318 complete a Certification Package and submit a Certification Application or
2319 Compliance Request (Short) form for the candidate.

2320 13. State Certified Driver/Operator-Wildland:*

2321 a. A Driver/Operator-Wildland shall be required to be trained to the level of
2322 Driver/Operator-Wildland, shall complete all requirements to become a State
2323 Certified Driver/Operator-Wildland and be in compliance with O.C.G.A. Title 25-
2324 4 and Rules & Regulations of the Georgia Firefighter Standards and Training
2325 Council.

2326 b. The Driver/Operator-Wildland shall pass the state certification tests as approved
2327 by the Council.

2328 c. Upon completion of all training and testing requirements, the fire department shall
2329 complete a Certification Package and submit a Certification Application or
2330 Compliance Request (Short) form for the candidate.

2331 14. State Certified Driver/Operator-Mobile Water Supply:*

2332 a. A Driver/Operator-Mobile Water Supply shall be required to be trained to the level
2333 of Driver/Operator-Mobile Water Supply, shall complete all requirements to
2334 become a State Certified Driver/Operator-Mobile Water Supply and be in
2335 compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia
2336 Firefighter Standards and Training Council.

2337 b. The Driver/Operator-Mobile Water Supply shall pass the state certification tests as
2338 approved by the Council.

2339 c. Upon completion of all training and testing requirements, the fire department shall
2340 complete a Certification Package and submit a Certification Application or
2341 Compliance Request (Short) form for the candidate.

2342 15. State Certified Acting Officer-in-Charge:*

2343 a. Acting Officers-in-Charge shall be required to be trained to the level of Acting
2344 Officer-in-Charge and shall complete all requirements to become a State Certified
2345 Acting Officer-in-Charge and be in compliance with O.C.G.A. Title 25-4 and
2346 Rules & Regulations of the Georgia Firefighter Standards and Training Council.

2347 b. The Acting Officer-in-Charge shall pass the state certification tests as approved by
2348 the Council.

2349 c. Upon completion of all training and testing requirements, the fire department shall
2350 complete a Certification Package and submit a Certification Application or
2351 Compliance Request (Short) form for the candidate.

2352

2353 16. State Certified Fire Officer I:*

2354 a. A Fire Officer I shall be required to be trained to the level of Fire Officer I, shall
2355 complete all requirements to become a State Certified Fire Officer I and be in
2356 compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia
2357 Firefighter Standards and Training Council.

2358 b. The Fire Officer I shall pass the state certification tests as approved by the Council.

2359 c. Upon completion of all training and testing requirements, the fire department shall
2360 complete a Certification Package and submit a Certification Application or
2361 Compliance Request (Short) form for the candidate.

2362 17. State Certified Fire Officer II:*

2363 a. A Fire Officer II shall be required to be trained to the level of Fire Officer II, shall
2364 complete all requirements to become a State Certified Fire Officer II and be in
2365 compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia
2366 Firefighter Standards and Training Council.

2367 b. The Fire Officer II shall pass the state certification tests as approved by the
2368 Council.

2369 c. Upon completion of all training and testing requirements, the fire department shall
2370 complete a Certification Package and submit a Certification Application or
2371 Compliance Request (Short) form for the candidate.

2372 18. State Certified Fire Officer III*

2373 a. A Fire Officer III shall be required to be trained to the level of Fire Officer III,
2374 shall complete all requirements to become a State Certified Fire Officer III and be
2375 in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the Georgia
2376 Firefighter Standards and Training Council.

2377 b. The Fire Officer III shall pass the state certification tests as approved by the
2378 Council.

2379 c. Upon completion of all training and testing requirements, the fire department shall
2380 complete a Certification Package and submit a Certification Application or
2381 Compliance Request (Short) form for the candidate.

2382 19. State Certified Fire Chief:*

2383 a. A State Certified Fire Chief shall be required to be trained to the level of Fire
2384 Officer IV, shall complete all requirements to become a State Certified Fire Chief
2385 and be in compliance with O.C.G.A. Title 25-4 and Rules & Regulations of the
2386 Georgia Firefighter Standards and Training Council.

2387 b. The Fire Officer IV shall pass the state certification tests as approved by the
2388 Council.

2389 c. Upon completion of all training and testing requirements, the fire department shall
2390 complete a Certification Package and submit a Certification Application or
2391 Compliance Request (Short) form for the candidate.

2392 20. Others as determined to be necessary and approved by GFSTC

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